

ASA South East Region

Regional Bursary Scheme 2011/12

What is the South East Region Bursary Scheme?

In order to reduce some of the financial burden experienced by individuals when undertaking their continuous professional development, the ASA South East Region has made some funding available towards the cost of ASA/UKCC & SCUk courses.

Who is eligible?

Applicants must be from clubs either with swim21 accreditation or clubs that are actively working towards accreditation as confirmed by their Aquatic Officer and/or Regional Club Development Officer, and have demonstrated progress towards swim21 accreditation.

Applications must be supported by a statement or evidence that the applicant has been actively engaged in teaching or coaching with the club for at least 6 months and expects to continue working at the club following the training.

In addition the following criteria must be met;

- Clubs will need to demonstrate efforts to gain funding from alternative sources
- Clubs will need to supply a copy of their swim21 improvement plan as supporting evidence for each application *
- Only clubs accredited / seeking accreditation at teaching level will be awarded bursaries for teaching qualifications

**Please attach swim21 Improvement Plan to each application*

The proposed course must be recognised by the ASA and the applicant must meet the course criteria. The ASA South East Region has the final decision on which clubs should be subsidised, based on their progress

How often can I apply?

Only three candidates from a club can receive a bursary award in one financial year (1st April 2011 to 31st March 2012) for UKCC Level 1 or Level 2 courses. In addition each club is entitled to apply for any number of candidate bursaries towards a UKCC Level 3 qualification

How much funding is available?

Awards will be made to off-set the cost of training and examinations. Maximum bursaries are:

- ASA/UKCC Level 1 courses 66%
- ASA/UKCC Level 2 courses 66%
- ASA/UKCC Level 3 courses 75%.

These bursaries will also support those candidates up-skilling from an old qualification to a new UKCC qualification

How are applications made?

Applications for a bursary should be made through the ASA South East Region Office, with both the applicant and club chairman completing the relevant parts of the application form.

ONLY FULLY COMPLETED FORMS WILL BE PROCESSED, those with any information missing will be rejected.

Your fully completed application **MUST** be received and approved **BEFORE** you book on the course. As your voucher code is required for the booking process. **NO RETROSPECTIVE FUNDING WILL BE AWARDED**. Completed forms and supporting documents can be scanned and emailed to joan.massie@swimming.org

For level 3 bursaries, candidates must apply to the ASA and gain approval before applying for a regional bursary. A copy of their approval letter must be enclosed with the application form.

When are bursaries awarded?

All applications will be acknowledged by post or email, notifying the candidate and the club chairman of the Region's decision.

For Levels 1 & 2, If successful, the candidate will receive an email with a voucher code to the value of 66% of the course cost. This voucher code is then used when booking the course via www.theiosonline.com

For Level 3, If successful, the candidate will receive an email with voucher codes for each individual unit totalling the value of £1,425.00 (for all 11 units). These voucher codes are then used when booking the course via www.theiosonline.com

Please note the voucher codes will be unique to the candidate and the course they state at the time of application and are not transferable to any other person or course.

Can a club put several applicants through at the same time?

Multiple applications will be accepted provided each candidate has completed a separate form.

Please write in BLOCK CAPITALS throughout and return your completed application to:

**Joan Massie,
Regional Office and Finance Administrator
ASA South East Region
Bisham Abbey National Sports Centre
Nr Marlow
Buckinghamshire
SL7 1RR
Or email to: joan.massie@swimmin.org**

SECTION A

PERSONAL DETAILS – to be completed by applicant

Title		Forename		Surname	
Date of birth				ASA Registration No.	
Home Address			Telephone number Home:		
Postcode			Other Contact number:		
Name of Swimming Club			Email:		
Occupation:					
Please state if you are a student:					

CURRENT SWIMMING COACHING QUALIFICATIONS – to be completed by applicant

<i>Please tick / highlight all that apply</i>	
UKCC/ASA Level 1 Coaching Swimming UKCC/ASA Level 1 Coaching Synchro UKCC/ASA Level 1 Teaching Aquatics	UKCC/ASA Level 1 Coaching Diving UKCC/ASA Level 1 Coaching Water Polo
UKCC/ASA Level 2 Coaching Swimming UKCC/ASA Level 2 Coaching Synchro UKCC/ASA Level 2 Teaching Aquatics	UKCC/ASA Level 2 Coaching Diving UKCC/ASA Level 2 Coaching Water Polo
UKCC/ASA Level 3 Coaching Swimming UKCC/ASA Level 3 Coaching Synchro	UKCC/ASA Level 3 Coaching Diving UKCC/ASA Level 3 Coaching Water Polo
ASA Level 1 Assistant Teacher ASA Level 2 Teacher (Units 1-3) ASA Level 2 Teacher (Units 1-4)	ASA Club Coach ASA Coach
Qualifications achieved prior to 1994, Please state;	

PURPOSE OF BURSARY

Please give details of the course you wish to complete:

Title of Course	<i>Please tick / highlight as appropriate</i>	
	UKCC/ASA Level 1 Coaching Swimming UKCC/ASA Level 1 Coaching Synchro UKCC/ASA Level 1 Teaching Aquatics	UKCC/ASA Level 1 Coaching Diving UKCC/ASA Level 1 Coaching Water Polo
	UKCC/ASA Level 2 Coaching Swimming UKCC/ASA Level 2 Coaching Synchro UKCC/ASA Level 2 Teaching Aquatics	UKCC/ASA Level 2 Coaching Diving UKCC/ASA Level 2 Coaching Water Polo
	UKCC/ASA Level 3 Coaching Swimming UKCC/ASA Level 3 Coaching Synchro	UKCC/ASA Level 3 Coaching Diving UKCC/ASA Level 3 Coaching Water Polo
Start Date		
Finish Date		
Course Provider	IoS	Other
Venue		
Cost of course		

Data Protection Statement:

The ASA/British Swimming will use your personal data for the purpose of your involvement in a continuous professional development programme and I understand that by submitting this form, I am consenting to receiving information about continuous professional development programmes by post, email, SMS/MMS, online or phone unless stated otherwise.

Opt outs: You have the right to refuse direct marketing and can do so by ticking the relevant box(es) below.

Consent: I am consenting to receiving information about the ASA / British Swimming initiatives from the ASA / British Swimming and their commercial partners by post, email, SMS/MMS, online or phone unless I tell you otherwise.

- No thank you, I don't want British Swimming / the ASA to send me details of products and services
- No thank you, I don't want British Swimming / the ASA to send me details of events
- No thank you, I don't want British Swimming / the ASA to send me details from British Swimming / the ASA's commercial partners

Signed: _____

Date: _____

If you are under 18, your parent / guardian must countersign below:

Signed (parent/guardian): _____

Date: _____

