

SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF MANAGEMENT COMMITTEE MEETING

held on Wednesday, 18th November 2009 at 18.45hrs in the Committee Room, County Hall, Lewes.

PRESENT: Mr P McCallum(Chairman), Mrs S Paice (President), Mrs M Tuppen (Secretary), Mr M Elliott (Treasurer), Mr B DeVal (Development Secretary), Mr D Rosen (Diving Secretary), Mr M Savill (Masters Secretary), Mrs D Pickering (Swimming Secretary,) and elected members Mrs C Hobbs, Mr J Boniface, Mrs E Hartley, Mrs G Buck.

APOLOGIES: Mr R Miller (Open Water Secretary)

Item No.		Action
19/2009	MINUTES OF MANAGEMENT COMMITTEE held on the 8 th September 2009, which had been circulated, were confirmed and signed as a correct record.	
20/2009	MATTERS ARISING FROM MINUTES	
9/09	Officials Seminar: Chris Hobbs reported that the Seminar for Officials took place on the 14 th October but the attendance was disappointing.	
10.6	Handbook: Hon Secretary reported that the new handbook was available and those present could take ten copies back to their clubs. A signature for same was requested.	
16.1	Eli Karlicka-Cook vacated the position of Regional Director on the 13 th November..	
18.1	Dinner 2010: Janice White had details of a possible venue at Crawley and advised that she had pencilled in a booking.	
21/2009`	FINANCE	
	The Treasurer had circulated copies of the accounts to the end of October and a proposed budget forecast summary to be presented to the Council Meeting on the 5 th December, There was little to report on the accounts other than that the Relay Gala surplus was higher than last year but below budget. The budget for 2010/11 was mostly agreed. However, Squad training was increased by £200, Volunteers Seminar by £500 and Gratuities by £300, making the final deficit for the year £1245. It was agreed that this would be presented to the Mid Session Council Meeting but in a much truncated form. (Subsequently outside the meeting the budget line “Coaches Courses” was removed and the deficit reduced to £745). It was also agreed that the Treasurer would produce a Forecast for the current year with the assistance of Deedee and Brian and that this would also be included in the Council paper.	ME
22/2009	DEVELOPMENT	

	<p>Brian DeVal gave an update on Development. He did advise that we will be receiving a refund of £4982 against monies paid to the Region in connection with the employment of Lyndsey Hollands. However, we are expected to use this money when required in connection with the employment of the new Regional Club Development Officer. Anybody with any ideas as to how this person could assist the county should submit them to Brian DeVal.</p> <p>Planning for the Special Training Day was proceeding well. To date we had some 50 swimmers signed up and a reminder had been sent to those who had not yet replied.</p>	
23/2009	CORRESPONDENCE	
23.1	Copy of e-mail from Jane Davis regarding Swimming Officials and CRB checks.. There is no need for Swimming Officials to be CRB checked, unless by virtue of other roles within the sport such a check is required.	
23.2	From Joan Massie SE Region advising revised Regional Fees ie. Cat 1: £2.00; Cat. 2. £2.75; Cat. 3. £0.00. Subject to a minimum per club of £25. These will be added to the fees collected by the ASA.	
23.3.	From M.A.Collier re BT Community Connection Funding (Circulated to clubs.	
23.4	Copy letter from Region (13.11.09) to Moira House School confirming acceptance of their affiliation	
23.5.	<p>From Regional Director attaching: Regional update on staffing developments Table of "Sub-Regional Objectives" which needs to be completed and returned to Natalie Cunningham A list of useful points of contact in the Region for clubs. Hon Secretary has circulated to clubs. Finally thanks from Eli to Sussex for their support, advice and commitments to swimming development.</p>	
23.6	From Regional Director: Confirming the refund of £4982 as reported by Brian under Development. The Hon Treasurer to invoice the Region for this amount.	ME
23.7	Hon Secretary advised that she had e-mailed Katrina Rolles W.P.Sec.. requesting that she call a meeting of the W.P.Committee. and advised that if she were unable to do this an Emergency Meeting of the W.P.Committee would be arranged. To date a reply had not been received and a meeting had not been called. The Hon Secretary was requested to call a meeting of the Water Polo Committee and any other interested persons. Date agreed 7 th December.	MT
23.8.	<p>From Brian Paice re County Dinner (Circulated Management Committee). It was agreed there should not be lengthy discussion on this matter, The Hon Treasurer had received an account from Atlantis which he had settled. The amount raised by the Auction had been merged into the Dinner account received from Atlantis. The Hon Secretary proposed that any surplus money after all bills</p>	

	had been paid should be placed into a Dinner Account. This was agreed as the County were taking over the arrangements and financial side of the dinner and there would need to be a separate item in the Accounts ie “Sussex Dinner”. The County would be taking over payment of deposits etc. and cheques for tickets would need to be payable to Sussex County ASA.	
24/21009	SUB-COMMITTEE MINUTES/REPORTS	
24.1	<p>Swimming Committee (07/10/09) The minutes, which had been circulated, were noted.</p> <p>Matters Arising:</p> <p>i) Inter County Sheffield: Hon Secretary reported that this had been an extremely successful weekend with Sussex finishing in 10th position in Div.1. Chris Hobbs commented on the excellent behaviour of the swimmers.</p> <p>ii) CPD Day: Chris and Deedee were working together on this. A document was circulated showing probable lecturers for workshops. It was agreed that if numbers were low we should advertise at Regional level at £20 per person. However, it was agreed to reduce the charge to members of Sussex clubs to £10 per person. Deedee to advise clubs.</p>	DP
24..2	<p>Masters: Mark Savill reported</p> <p>He had approached the contact for Surrey Masters, named on their website, with regard to holding a joint Masters event in 2010 and was given to understand that they were not interested in holding a joint event with us at K2.</p> <p>Sheila Paice was asked to check the availability of K2 during the month of May.</p> <p>Mark reported a good team effort at the Masters Inter-County event, with Sussex finishing in 2nd place</p>	
24.3	<p>Diving: Davis Rosen reported:</p> <p>Novices Competition – The entry was low but the competition went well.</p> <p>A Skills Level 2 was to be held at K2 on the 15th February.</p>	
25/2009	<p>.MID-TERM COUNCIL MEETING</p> <p>The Agenda for this meeting was agreed.</p> <p>Secretary reported that the response to the invitation to Past President to attend a buffet lunch prior to the meeting had been excellent.</p>	
26/2009	<p>ASA SE REGION REPORT</p> <p>Lis Hartley reported that interviews for the new Regional Director were taking place on the 26th November.</p>	
27/2009	WELFARE & CHILD PROTECTION	
	Sheila Paice reported that she would be running a “Time to Listen” Course in January/February 2010.	

28/2009	ANY OTHER BUSINESS	
28.1	Peter McCallum wished Margaret a good day when she went to the Palace on Friday to receive her MBE.	
28.2	Hon Secretary asked for permission to purchase a bottle of wine for each of the Brighton parents who had helped out at the Relay and Development Galas as a gesture of our appreciation. This was approved. It was agreed that this should also apply to any parents from Crawley SC who assisted at the County events at K2.	MT
	There being no further business the meeting closed with a vote of thanks to the chair at 21.05hrs. Thanks were also extended to Brian for arranging the refreshments.	

Signed.....Chairman
Dated.....

