

## SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

### MINUTES OF MANAGEMENT COMMITTEE MEETING

held on Tuesday, 19<sup>th</sup> January 2010 at County Hall, Lewes.

**PRESENT:** Mr Peter McCallum (Chairman), Mrs S Paice (President/Welfare & Child Protection), Mrs J White (Vice- President) Mrs M Tuppen (Secretary), Mr M Elliott (Treasurer), Mrs D Pickering (Swimming Secretary), Mr R Miller (Open Water Swimming) and elected members Mrs E Hartley, Mrs C Hobbs, Mrs G Buck, Mr J Boniface.

**APOLOGIES:** Mr B DeVal (Development Secretary), Mr D Rosen (Diving Secretary), Mr M Savill (Masters Secretary)

Item No.		Action
<b>1/2010</b>	<b>MINUTES OF MANAGEMENT COMMITTEE</b> held on Wednesday, 18 <sup>th</sup> November 2009, which had been circulated, were signed as a correct record.	
<b>2/2010</b>	<b>MATTERS ARISING FROM MINUTES</b>	
18.1	Janice White advised that she had confirmed booking with hotel in Crawley for the 30 <sup>th</sup> October 2010,	
23.6	Michael Elliott confirmed that he had invoiced but had not yet received the refund.	
24.1`	Swimming: CPD Day: Deedee Pickering reported that as yet numbers were not great..	
24.2	Masters: Sheila Paice had booked K2 for the Masters Championships on the 9 <sup>th</sup> May 3.00pm to 7.00pm. It was agreed that we should go ahead with this date and venue.	
25/2009	Mid Term Council Meeting: It was noted that regrettably only three people arrived for the Mid-Term Meeting, other than the Past Presidents who had attended the buffet lunch earlier. After discussion it was agreed without exception, that the meeting for 2010 should be cancelled. However, the Past President's meeting had been well received and it was agreed that we should continue with this in 2010 by once again inviting Past Presidents to a buffet lunch with the Management Committee.	
28.2	Hon Secretary reported that the gift of a bottle of wine to the Brighton volunteers had been well received and appreciated.	
<b>3/2010</b>	<b>FINANCE</b>	
	<p>The Treasurer produced a set of account to the end of December 2009 and stated that there was not a great deal to report at this time.</p> <p>We were expecting a bill for the two development events totalling £1300. but in total the two galas had made £7000.</p> <p>Michael mentioned internet banking which he would be happy with but this would nullify the two signatures currently required on cheques.</p> <p>Hon Secretary reported that John Ottaway had had to purchase a new lap top which would be used for county events and possibly the two Brighton Open Meets. He had asked if the County would meet half the cost of this lap top ie £200. After discussion it was agreed that the county would purchase the lap top at a cost of</p>	

	<p>£400.. Margaret to ask John to forward the invoice to Michael.</p> <p>Percy Bryant had asked the County if he could purchase a Past President's medal as his had unfortunately been lost. The Committee were pleased to recommend that a Past President's medal should be given to Mr Bryant and no charge would be made. Secretary to arrange to send the medal..</p> <p>County Affiliation fee: We had been advised that this year an amount will be paid on account in two instalments, one at the beginning of March and one at the end of that month. The sum will be based on the amount paid during 2009. An excel spreadsheet containing a summary and details of invoices raised will be sent As soon as the total amount of invoices raised exceeds the amount we have been paid on account the balance will be paid. Treasurer stated this was not likely to make much difference to us.</p>	<p><b>MT</b> <b>MT</b></p>
<b>4/2010</b>	<b>DEVELOPMENT</b>	
	<p>Moira House Special Training Day: In the absence of Brian DeVal the Secretary reported that this had been an excellent day. A Press Release prepared by Brian was read by the Chairman. Thanks had been extended to Brian on the day for all he had done to ensure a successful day.</p>	
<b>5/2010</b>	<b>CORRESPONDENCE</b>	
5.1	From Mr & Mrs P Bryant extending thanks for the Past President's lunch which they very much enjoyed.	
5.2	From Mrs Ursula Taylor advising that she was the new Secretary for Beacon SC. Details had been changed on the County website/	
5.3	Submission dates for Swim 21 for 2010.	
5.4	From ASA re payment of County affiliation fees.	
5.5	From SE Region giving update of decisions made by Regional Management Board.	
5.6	From ASA re 2010 Association Annual Return.	
5.7	Document from Jane Davies re Swimsuits.	
5.8	A number of e-mails which had been dealt with by Secretary.	
<b>6/2010</b>	<b>SUB-COMMITTEE MINUTES/REPORTS/MATTERS ARISING</b>	
.6.1	<p><b>Swimming Committee</b> – 2<sup>nd</sup> December 2009</p> <p>The minutes of the meeting, which had been circulated, were noted.</p> <p>Matters arising:</p> <p>i) Disability Gala: Margaret Tuppen reported that following a query from Pauline Draper it had been decided to investigate this matter further. After spending a considerable amount of time on the telephone to various people at the ASA and not having received an answer to her question she had eventually written to David Sparkes expressing her frustration with the ASA .</p> <p>Prior to sending the letter a rule had been found in the ASA handbook (thanks to our friend John Ottaway) that appeared to give an answer ie that with events confined to swimmers with disability it was permissible to swim affiliated and unaffiliated clubs together. This ruling was found under Unauthorised Relations, which unfortunately was not listed in the Handbook Index, which was pointed out in the letter sent. . Pauline</p>	

	Draper has been advised. ii) re Deduction of Penalty Points from Club points totals if swimmers did not withdraw from finals by the time announced, This would also apply to reserves. It was agreed that a slip should be given with the Coaches/Team Managers programmes advising them of this penalty ie 10 points deducted.	
6.2	<b>Water Polo</b> – 7 <sup>th</sup> December 2009 The minutes of the Emergency Meeting, which had been circulated, were noted. Matters arising: Water Polo Secretary: Michael Elliott had spoken to Roger Edmondson who had agreed to take on some of the work involved but with some conditions. He would call a meeting of the Water Polo Committee but he would not be attending meetings of the Management Committee. Michael would act as liaison. Alan Putland had agreed to negotiate the hire of St Bedes as soon as he was given dates for 2010.	<b>RE</b>
6.3	<b>Open Water:</b> Rod Miller said there was little to report at this time of the year. He did advise that unfortunately Keith Marlton of Brighton, a keen supporter of open water swimming, had died in in October 2009.	
6.4	<b>Diving:</b> A meeting was to be held on the 8 <sup>th</sup> February when it was hoped to finalise a date for the Southampton training.	
6.5	<b>Masters:</b> Mark Savill had reported that having been given a correct e-mail address for Surrey Masters, apart from an acknowledgement absolutely no response had been received. He had therefore concluded that there will be no combined Masters Meet with Surrey. Due to the bad weather the Masters meeting had been cancelled but was now due to take place on the 10 <sup>th</sup> February. The focus needed to be to finalise details for the Masters Meet. Mark will confirm the booking made by Sheila Paice.	<b>MS</b>
<b>7/2010</b>	<b>S,E. REGION REPORT</b>	
	Lis Hartley reported that the Board were still trying to appoint a Regional Director. The Regional Masters event due to take place at K2 on the 31 <sup>st</sup> January. The RNLI had asked if they could put a stand up at the meet to raise awareness. This had been agreed. British Gas were sponsoring Regional and County Championships. We would be receiving 50 shirts for officials and covers for the programmes.	<b>MT</b>
<b>8/2010</b>	<b>WELFARE &amp; CHILD PROTECTION</b>	
	Sheila Paice reported that a “Time to Listen” workshop had been booked at K2 on th 4 <sup>th</sup> March for Club Welare Officers.	
<b>9/2010</b>	<b>ANY OTHER BUSINESS</b>	
9.1	Michael Elliott reported that as yet a replacement for Lyndsey Hollands had not been appointed, but we have agreed with the Region that it should happen.	
9.2	Chris Hobbs stressed that when any officials courses were run the Course Tutor should advise her of the full details of any new officials.	
9.3	Annual Council Meeting: Janice White advised that she had	

	booked the Horticultural Society Hall , Ifield Avenue, Crawley for the meeting on the 26th June at a cost of £60. This will hold 100 people and has an excellent car park. The presentation of trophies will take place prior to a buffet and the ACM. It was suggested that we should cater for 50 people.	
9.4	Medals: The Hon Secretary stated that if we were to present medals it was necessary to have a working party to put ribbons on to medals. Lis Hartley, Deedee Pickering, Glenise Buck and Sheila Paice agreed to be at Margaret's house at 3 o'clock on the afternoon of the Swimming Committee, 3 <sup>rd</sup> February, to tackle this task.	
9.5	Lis Hartley reported that John Earwicker had fallen in the snow and ice and shattered bones in his shoulder. He was due to have an operation the next day.	
	There being no further business the meeting closed with a vote of thanks to the chair at 20.45hrs and thanks to Glenise for the cakes.	

Signed..... Dated .....