

# SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

## MINUTES OF MANAGEMENT COMMITTEE MEETING

held on Tuesday, 8<sup>th</sup> September 2009 at 18.45hrs at County Hall, Lewes.

**PRESENT:** Mr P McCallum(Chairman), Mrs S Paice (President/Welfare & Child Protection Officer)), Mrs J White (Vice President), Mrs M Tuppen (Secretary), Mr M Elliott (Treasurer), Mr B DeVal (Development Secretary), Mr R Miller (Open Water Secretary) and elected members Mrs G Buck, Mrs E Hartley, Mrs C Hobbs, Mr J Boniface.

**APOLOGIES:** , Mrs D Pickering (Swimming Secretary), Mr D Rosen (Diving Secretary)

Item No.		Action												
11/2009	<b>MINUTES OF MANAGEMENT COMMITTEE</b> held on Wednesday, 15 <sup>th</sup> July 2009, which had been circulated, were confirmed and signed as a correct record after the following amendment. Treasurer report that figure quoted in 7/09v. should have been £1050.													
12/2009	<b>MATTERS ARISING FROM MINUTES</b>													
7/09 (80.1)	Reg. Fees for 2010 had been published as: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><b>Cat.1.</b> ASA     £ 6.90</td> <td style="width: 50%;"><b>Cat.2.</b> ASA     £ 22.50</td> </tr> <tr> <td style="padding-left: 20px;">Region     2.75</td> <td style="padding-left: 20px;">Region     2.75</td> </tr> <tr> <td style="padding-left: 20px;">County     0.50</td> <td style="padding-left: 20px;">County     0.50</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td><b>Cat.3</b> ASA     £4.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Region     1.00</td> <td></td> </tr> </table>	<b>Cat.1.</b> ASA     £ 6.90	<b>Cat.2.</b> ASA     £ 22.50	Region     2.75	Region     2.75	County     0.50	County     0.50	 		<b>Cat.3</b> ASA     £4.00		Region     1.00		
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9/09.5	ASA Council Meeting and Conference: Lis Hartley reported that the workshops were very successful. There were no major changes to FINA rules. Any alterations will be implemented in 2010. Suggested dates for a county officials seminar were the 14 <sup>th</sup> or 21 <sup>st</sup> October.	<b>CH/DP</b>												
10.1	County Dinner: The President reported that details of accommodation were available and that there would be a choice of one menu from three. It was not possible to choose courses from each menu. A booking form would be circulated. It was reported that there was a possibility of a number of members of the Regional Board attending. Lis advised that full details should be sent to Joan Massie who would circulate to the Regional Board. The Treasurer stated that it was essential that the raffle was well supported.	<b>SP</b>												
10.5	Relay Gala: Hon Secretary reported that as far as possible arrangements were in hand. Medals were with Brian DeVal She had a possible six people from Brighton to assist as competitors stewards, the door and drinks for the first session but the county would probably have to provide for the second session.	<b>BD/PM</b>												
10.6	Handbook: Hon Secretary reported that Ray Barber was prepared to produce the handbook this year.	<b>RB</b>												
10.7	Club Constitutions: Hon Secretary reported that Ray Barber had agreed to continue to check club constitutions.	<b>RB</b>												
13/2009	<b>FINANCE/BUDGET/DEVELOPMENT</b>													

	<p>The Hon Treasurer produced copies of the Statement of Accounts and Draft Budget figures which were circulated.  He reported as follows:  He felt that the £1050 saving on pool hire for championships should be moved to a separate line on the accounts as it applied to last year.  He was still in dispute with DC Leisure over charges but had heard nothing recently.  He had heard absolutely nothing with regard to water polo.  Worthing had claimed £35 for the Junior Knock Out &amp; League entry fees as these were not played last year. Agreed this should be paid. To date no other club had claimed.  The sum of £10,000 was due to be reinvested on the 16<sup>th</sup> September. It was proposed, seconded and unanimously agreed to re-invest at 2.5% interest for a further period.</p> <p>Budget figures:  Masters: Rod Miller reported that a training day would be organised and subsidized by the SE Region. Probable cost to Masers would be £25 per swimmer attending.  Diving: It was agreed that the figures should be left as they are. If found necessary to allocate any further money this can be discussed at a later stage.  Water Polo: Treasurer stated that the figures were all guess work and some items would have to go. No medals had been requested for presentation for last year. It was also important that the Under 19 Tournament went ahead.  Open Water: Rod Miller had assured the Treasurer that they would break even.  Gala &amp; Swimming: It had been agreed to increase the cost of a coach pass to £15. for the year.  Development:  Treasurer stated that the Volunteer and Development Workshops appeared to be the same and would be merged together.  Papers presented by Hon Treasurer were discussed  It was agreed that we should reduce the Welfare Courses to £500 on the basis that there would only be one course.  We also need to discuss the format required for the accounts for presentation to the Mid-Term Council Meeting. Treasurer would circulate in advance.  Mid-Term Council Meeting: It was agreed that we should invite Past Presidents, together with Management Committee, to a small reception, prior to the Council Meeting, when a light buffet would be served. Meeting room to be investigated.</p> <p>It was agreed to accept the Treasurer's figures with the one change. It was stressed that there was an urgent need to do something about water polo.. Rod Miller will agree a budget for Open Water with the Treasurer.</p>	<p><b>ME</b></p> <p><b>ME</b></p> <p><b>MT</b></p>
<b>14/2009</b>	<b>CORRESPONDENCE</b>	
14.1	E-mail of complaint from John Ottaway attaching copies of mail between Judy Gilley of Mid-Sussex Marlins and himself. This was in regard to entries for county events revolving around the club code to be used. The matter was discussed after which the committee gave their full support to John. The Secretary was asked to write to Judy advising her of this decision and stating that it was felt that this was a matter that	<b>MT</b>

	the club should have resolved.	
14.2	Various e-mails not applicable to this meeting had been dealt with by Secretary.	
14.3	From ASA Events Officer: Invitation to National Inter County Team Championships in October. Secretary had accepted.	
14.4	From Regional Director re Regional ACM and Conference, Secretary had circulated to clubs.	
<b>15/2009</b>	<b>SUB-COMMITTEE MINUTES/REPORTS</b>	
15.1	Swimming Committee 05/08/09). The minutes, which had been circulated, were noted.	
15.2	Masters Committee (10/08/09). The minutes, which had been circulated, were noted. Mark Savill would be officially accepting the invitation for the Inter-County event. After discussion with regard to next year's Sussex County event it was agreed we should approach Surrey to see if they wished to join with us for the Masters event in 2010..	<b>MS</b>
15.3	Diving Committee (19/08/09). The minutes, which had been circulated, were noted.	
15.4	Open Water: Rod Miller circulated a report on Open Water swimming. This gave comprehensive details of the events held in Sussex with results.. Overall Sussex secured 10 of the 16 titles in the SER Championship Series and were the strongest SER County for the 3 <sup>rd</sup> consecutive year. Copy of report is attached to minutes on file.	
15.5'	Elite Training Day: Brian DeVal reported . He had not yet received confirmation of who the swimmer would be to lead the day. The event would be held on Sunday, 13 <sup>th</sup> December, either at Moira House or Chelsea College. Brian will prepare a letter for circulation to the squads.	<b>BD</b>
<b>16/2009</b>	<b>SE REGION REPORTS</b>	
16.1	Lis Hartley reported that there was nothing at the last Regional Board meeting likely to affect the county. She did confirm Brian's report that the Regional Director was vacating her post later in the year.	
<b>17/2009</b>	<b>WELFARE AND CHILD PROTECTION</b>	
	Sheila Paice had nothing to report.	
<b>18/2009</b>	<b>ANY OTHER BUSINESS</b>	
18.1	Dinner 2010: Brian DeVal circulated a report regarding his enquiries in connection with a central venue for this event. Janice White said she would like to investigate further venues in Crawley.	<b>JW</b>
18.2	Volunteers Day: Chris Hobbs reported that arrangements were ongoing but that we were looking to return to University of Brighton.	<b>CH/DP</b>
18.3	Development Galas 2009 & Championships 2010: Lis Hartley circulated proposed times for these events She reported that she had included 100m and 200m I.M. events for the younger swimmers. She asked the committee to study the documents and advise as soon as possible of any possible errors. We had purchased an update on Sports System programme which appeared to be an improvement on the old system.	<b>ALL</b>
18.4	A query was raised regarding the gift of a bottle of wine given to officials at the Masters event when this was not the custom at our Championship	<b>ALL</b>

	events It was noted that we do not provide a proper buffet at the Masters event, just a few bites such as sausage rolls, biscuits etc. It was agreed that the committee should give this question some thought prior to the next Masters event in 2010..	
18.5	Hon Secretary advised that she would be away from the 13 <sup>th</sup> September until the 4 <sup>th</sup> October.	
	There being no further business the meeting closed with a vote of thanks to the chair and to Brian for the refreshments, at 20.50hrs.	

Signed..... Chairman

Dated .....