

SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF MANAGEMENT COMMITTEE MEETING

held on Wednesday, 18th May 2011 at County Hall, Lewes.

PRESENT: Mr P McCallum(Chairman), Mrs J White (President) Mr B DeVal (Vice-President & Development Secretary) Mrs M Tuppen (County Secretary), Mr M Elliott (Treasurer), Mr D Rosen (Diving Secretary), Mr R Miller (Open Water Secretary) Mrs D Pickering (Swimming Secretary) , Mrs S Paice (Welfare & C.P.Officer) and elected members Mrs G Buck. Mrs E Hartley, Mrs C Hobbs, Mr A Putland.

Also in attendance Miss Natalie Cunningham (Sussex Aquatics Officer).

APOLOGIES: Mr M Savill (Masters Secretary), Dr R Edmondson (Water Polo Secretary).

Prior to the commencement of business the Chairman welcomed Natalie to the meeting. This would be Natalie's last meeting before leaving the ASA to take up a new post as Olympics Events Organiser. He congratulated Natalie on this wonderful achievement and on behalf of the county expressed sincere thanks for all that she had done to assist us in her various roles with the ASA and her voluntary help at the county events over the past years. Peter presented Natalie with a gift voucher and card signed by all present and Michael presented a bouquet of flowers. Natalie gave a brief précis of what her new position would involve and said she was looking forward to the challenge.

Item No.		Action
49/2011	MINUTES OF MANAGEMENT COMMITTEE held on 16 th March 2011, which had been circulated, were confirmed and signed as a correct record after the following amendments. 33.11, Add Mr Nigel Hitchcock of East Grinstead SC. 43.1. Should read £20 per lane for 2 hours. 48.4. Should read half bottle of wine per person (1 bottle on table for 2 guests.	
50/2011	MATTERS ARISING FROM MINUTES	
40:8/2011	Trophies: Work on the trophies was in hand and we had received and paid the invoice,	
45.2	Water Polo – Still awaiting formal application from Water Polo.	
45.4	Diving: David Rosen stated he had contacted Hilary and Brenda regarding the Novices event but had heard nothing. The Chairman stated that he understood that Hilary and Brenda were in contact with each other.	
51/2011	FINANCE	
	The Treasurer produced the end of year accounts commenting that they were the first decent accounts for a few years in that we virtually broke even as against a surplus last year of £9,374. Some of the reasons were: Reduced charge for entrance fees for spectators; the cost of pool hire had increased; engraving costs were higher partly because of the extra trophies; the training camp at Crystal Palace was significantly higher than previous camps; new stocks of medals for age group and championship events and a significant loss on the dinner. The Secretary explained that the extra cost at Crystal Palace was due to the fact that they no longer did a package deal and we had to pay for the lanes on both days, whereas previously we only paid for the second day. The Treasurer raised the question regarding the £213 raised from the ticket auction at the dinner in 2009 which he had set aside. It was agreed that this amount should be left where it was for the time being. Michael then raised the question as to how the accounts should be presented	

	<p>in the future. He felt that we should determine exactly how much information the Discipline Secretaries required and possibly consider a new format. Discipline Secretaries were asked to advise Michael as to what they would like to see in the accounts.</p> <p>The Chairman expressed thanks to Michael for the excellent work that he had undertaken on the accounts throughout the year..</p>	Discipline Secretaries
52/2011	BIDGET	
	The budget figures for 2011/12 were ratified by the committee.	
53/2011	DEVELOPMENT	
	<p>Brian DeVal circulated a document he had produced following the two meetings held by the group of people to consider the County Age Groups, Championships and other county events.</p> <p>He briefly covered the various conclusions and recommendations that were made in the paper but said that it would now go to the Swimming Committee for discussion and comment. It had been suggested that following this a further group should be formed to deal with the final recommendations accepted by the Swimming Committee. Brian agreed to circulate the comments he had received to the Committee.</p>	BD
54/2011	CORRESPONDENCE	
54.1	e-mail from Katrina Rolles asking if a team of Under 12 water polo players made up from Crawley, Mid Sussex Marlins and Hastings could have a county shirt. The Management Committee agreed that we could not give the County representative shirt as this was not a county representative team playing in an inter-county event. It was suggested that perhaps the water polo committee could put forward a proposal for an alternative shirt but any printing on the shirt should be approved and it should not give the impression that they were a representative team from Sussex. Secretary to write to Katrina.	MT
54.3	Janet Holdstock change of address to 47 Grange Avenue, Hastings, East Sussex TN34 2QQ. Telephone remains the same.	
54.4	Smiths Swimming Squad: Change of Hon .Secretary to: Mrs Dawn Karkach, 20 Ranworth Close, Eastbourne, East Sussex BN23 8DP. e-mail: dawnkarkach@@hotmail.co.uk. Website has been updated.	
	Other e-mails received had been circulated.	
55/2011	SUB-COMMITTEE MINUTES/REPORTS	
55.1	Swimming Committee (13.04.11): The minutes which had been circulated were noted. 14/2011: Secretary reported that a training camp had been arranged for the Dev. Squad on the 1 st June at Christ's Hospital, Horsham..	
55.2	<p>Diving: David Rosen reported that the first meeting of the Regional Committee had been held.</p> <p>He was going to Southampton on Sunday to assist at a diving event. There were some courses planned ie Level 1 Diving Teachers.</p> <p>It was reported that Liz Fairs had completed and passed Level 2, Brenda McAdam of Crawley Diving Club had advised him that she might have to cut her sessions at K2 because of increased charges. (she had just received a very large invoice). It was suggested that she should challenge the invoice and request a breakdown..</p>	
55.3	Open Water Swimming: Rod Miller circulated an Open Water Report which is attached to the file copy of the minutes. Rod reported that the	

	County event on the 23 rd July was 90% organised. The new County President would be invited. Further information on this and other events was given in the written report.	
55.4	Masters : In the absence of Mark Savill there was no report. Rod Miller asked if the pool length at Horsham had been certified and it was confirmed that this had been done. .	
56/2011	S.E. REGION REPORTS	
56.1	Lis Hartley reported that the Region were advertising for a replacement for Natalie.	
56.2	Brian DeVal reported: The new Work Force Development Officer was Nigel Sherwood who will take up his position on the 31 st May. Freedom Leisure were looking to appoint a Community Development Officer for Mid-Sussex Big Splash adverts, whose objective was to raise the profile of swimming will soon become a familiar name. For more information please refer to their website www.swimming.org/bigsplash	
57/2011	WELFARE & CHILD PROTECTION	
	Sheila Paice advised that she would shortly be moving to the west of the county and she had decided that she would not stand for re-election as the county Welfare & Child Protection Officer. However, she would still wish to be involved in county activities.	
58/2011	ANY OTHER BUSINESS	
58.1	Rule 12c.Line 4. It was agreed to rescind this rule to enable the Secretary to e-mail the ACM documents to all those named in the rule. The rule would be amended for the ACM to read”for the coming year, shall be e-mailed, posted or delivered to the Chairman	
58.2	Brian DeVal suggested that we should cut down the amount of printing in the handbook and ensure that it was on the website instead. The committee were not in favour of removing the historical documentation at the front of the handbook but it was suggested that we could print less copies.	
58.3	Chris Hobbs stated that we needed to hold a mentorship course for officials and this suggestion was met with approval.	CH
58.4	The Treasurer expressed his concern that the county trophies were not covered by any insurance. With our new arrangement for presenting the trophies at a ceremony before the ACM it meant that prior to this trophies were all stored together in one place apart from those at the engravers and it was noted that those at the engravers were not covered by any insurance. There was also the question of transporting the trophies to the presentation ceremony. The Treasurer would contact Perkins Slade to find out what other Regions/Counties did.	ME
	There being no further business the meeting closed with a vote of thanks to the chair at 20.45hrs.	

Signed.....(Chairman)

Dated