SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF MANAGEMENT COMMITTEE MEETING
held on Tuesday, 13th July 2010 at 18.45hrs in the Committee Room, County Hall, Lewes.

PRESENT: Mr P McCallum (Chairman), Mrs Janice White (President), Mr B DeVal (Vice-President & Development Secretary), Mrs M Tuppen (County Secretary), Mr M Elliott (Treasurer), Mr D Rosen (Diving Secretary), Mr M Savill (Masters Secretary), Mrs D Pickering (Swimming Secretary), Mrs S Paice (Welfare & Child Protection) and elected members Mrs G Buck, Mrs E Hartley, Mrs C Hobbs and Mr A Putland.

APOLOGIES: Mr R Miller (Open Water Secretary), Mr R Edmondson (Water Polo Secretary)

Prior to the commencement of business the Chairman welcomed our new President, Mrs Janice White and Mr Alan Putland who had been re-elected to the committee.

Item No.		Action
4/2010	**MINUTES OF MANAGEMENT COMMITTEE** held on the 19th May 2010, which had been circulated, were confirmed and signed as a correct record after the deletion of 29.3 at the request of Mr D Rosen. Also 20.1 Alison May should read Mary Avis.	
5/2010	**MATTERS ARISING FROM MINUTES**	
25.4a.	The Hon Secretary had contacted Ray Barber who had e-mailed Roger Prior again as he had had no further information.	
26.2	The Treasurer stated that he had not yet received any invoice for the training day. David Rosen to contact Hilary.	**DR**
26.4	The Treasurer reported that the amount paid had been refunded.	
6/2010	**MINUTES OF MANAGEMENT COMMITTEE** held on Saturday, 26th June, following the ACM, Crawley Horticultural Society, which had been circulated were confirmed and signed as a correct record.	
7/2010	**MATTERS ARISING FROM MINUTES**	
3.2	Should read 4th December 2010.	
3.3	The Treasurer reported that the Webmaster had purchased a new laptop for £624. However, there was a possibility that he would need to update some existing programmes. A back up system had also been purchased for the Hon Secretary's computer at a cost of £71.	
8/2010	**FINANCE**	
	The Hon Treasurer stated that he had not prepared any paperwork as nothing much had happened in the first three months of the financial year. He stated that we would have to look carefully at how we are going to use monies put aside. The Hon Secretary reported that she had booked an overnight training camp at Crystal Palace for February 2011. The cost of accommodation for the swimmers and staff would be approximately £49. The cost of lane hire was £27 per hour but she was uncertain at this stage as to whether we were given any free lane time on the first day. She had made further enquiries. Glenise Buck stated that her club were probably disposing of some cups and she would investigate to see if any would be suitable for the county to use where events were without trophies.	**MT** **GB**

9/2010	**DEVELOPMENT**	
	Brian DeVal reported: i) That he had met with Chris Treanor and he circulated a document which showed the relevant reporting structure and how he hoped to be working with the county and clubs. Brian had agreed with Chris that he and the Hon Secretary would be the contacts for the county unless otherwise determined. This document is on file. A statement from Chris Treanor of what he had achieved to date i.e. clubs visited, information gathered etc. was also circulated and this is also on file. ii) Total Swimming – The place we had booked for Katy Harris had been withdrawn but they had offered an alternative date plus a £25 voucher. iii) Senior Squad Training: He had been discussing with Nigel ways in which we could change the format of the senior squad sessions to get away from just another training session. Nigel had suggested employing specialists from outside the county to work with the squad in the pool, gym and classroom. He hoped that by doing this it would stimulate more interest from the senior members. iv) The special training day would be held on the 28th November and he was waiting to hear from Moira House. v) Brian reminded the Swimming Committee that they need to come up with costings for what we wanted to do in 2011/12	
10/2010	**CORRESPONDENCE**	
10.1	From Jane Davies via Deedee Pickering re Question and Answer on Individual Medley.	
10.2	From Jane Davies via Deedee Pickering re Application form to officiate at British Gas Masters in Sheffield end of October. Re Automatic Officiating Equipment – stressing importance of organisers ensuring all equipment is correctly set up prior to start of event.	
10.3	Change of e-mail address for Michelle Collier (Active Sussex) – Circulated to clubs.	
10.4	From Joan Massie re Volunteer training for London 2012	
10.5	From Lewes SC advising changes to Secretary, Chairman and Treasurer. New Secretary Graham Mortimer, Hunters Moon, Brookside, Piddinghoe, Newhaven, E Sussex BN9 9AX.	
10.6	From King's School Recreation Centre re CPD Seminar Category 2, 2nd November 2010. Secretary to circulate to clubs	**MT**
11/2010	**SUB-COMMITTEE MINUTES/REPORTS**	
11.1	Diving Report: David Rosen gave details of numbers entered for the Diving Championships on the coming Thursday.	
11.2.	Masters Report: Mark Savill advised that a Masters meeting was due to take place on Wednesday, 21st July.	
11.3	Swimming Committee Minutes (09.05.10): The minutes, which had been circulated, were noted. Matters arising: Billing at K2: Lis Hartley reported that Freedom Leisure will now be working with three different account numbers, namely for Crawley, Sussex and the Region.	

12/2010	**SE REGION REPORT**	
	Lis Hartley reported that she had attended a meeting last week at which there was much discussion regarding the loss of "Free swimming".	
13/2010	**WELFARE & CHILD PROTECTION**	
	Sheila Paice reported that a club in Sussex had been having some problems but she believed these had now been sorted. She also stated that whilst there was money available for her to run a course, she could not do this until an update had been published by the ASA.	
14/2010	**ANY OTHER BUSINESS**	
14.1	Brian DeVal asked to be notified of anything that needed to go into the Development plan.	
14.2	Sheila Paice extended her thanks to everybody for the help given to her whilst she was in office as President.	
14.3	Janice White confirmed the price of the dinner tickets for the 30th October would be c£30. Overnight accommodation would be at the rate of £59 per room to include breakfast. Janice produced a poster which would be circulated to clubs and put on the website.	
14.4	Alan Putland advised that Eastbourne were currently without a Secretary and that until a new appointment any correspondence should be sent to him.	
14.5	The Treasurer stated that he was concerned about insurance cover when all our trophies were stored in one place and he would be writing to Perkins Slade to seek advice.	
	There being no further business the meeting closed with a vote of thanks to the chair and to Brian for the refreshments at 20.35hrs.	

Signed……..Chairman Dated……