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SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF MANAGEMENT COMMITTEE MEETING

held on Tuesday, 14th March 2010 at 18.45hrs in the Committee Room, County Hall, Lewes.

PRESENT: Mr P McCallum (Chairman), Mrs S Paice (President/Welfare & Child Protection), Mrs J White (Vice President) Mrs M Tuppen (Secretary), Mr M Elliott (Treasurer), Mr B DeVal (Development Officer), Mr D Rosen (Diving Secretary), Mrs D Pickering (Swimming Secretary), Mr R Miller (Open Water Secretary) and elected members Mrs E Hartley, Mrs C Hobbs, Mrs G Buck and Mr J Boniface.

APOLOGIES: Mr M Savill.

Item No.		Action
10/2010	MINUTES OF MANAGEMENT COMMITTEE held on 19 th January 2010, which had been circulated, were signed as a correct record.	
11/2010	MATTERS ARISING	
18,1	Noted that the name of the hotel booked for the County Dinner was the Crown Plaza at Crawley.	
23.6	The Treasurer confirmed that he has received the refund of £4,980. This would have to be ring fenced and accounted for under the Development process. It can be carried forward to next year.	
24.2	The date for the Masters Championships had been moved to the 20 th June.	
25.3	It was noted that following the recent decision regarding the Mid-Term Council Meeting a rule change would be required at the Annual Council meeting.	MT
3/2010	Secretary reported that she had received a letter of thanks from Percy Bryant	
6/2010:3	Rod Miller reported that a course planned by the Region had been cancelled.	
6/2010:4	David Rosen reported that they were trying to arrange the training at Southampton on the 18 th April but to date had not received a reply.	
8/2010	Sheila Paice reported that the Time to Listen workshop planned for the 4 th March had been cancelled as they were updating this.	
12/2010	FINANCE	
	The Treasurer circulated a set of accounts up to mid March. Michael asked if there were any training accounts that we would have to pay before the 31st March and said that he had paid a sum of £60.80 during the current year for the use of 2 lanes at Crawley on a Sunday morning. It was agreed that we had used 2 lanes booked by Crawley on three other occasions and it was therefore agreed to pay Crawley SC the sum of £206.40. H then proceeded to go through the accounts and reported that we had received £500 from British Gas. He advised that we had purchased a mini computer for Rob Drage	

	<p>which he was finding extremely useful when taking the Referees Courses. The lap tops purchased during the year would be written off in two years.</p>	
	<p>The accounts were in a healthy position and there would be no need to increase entry fees next year but, of course, pool hire was likely to rise after the 1st April. Michael was thanked for producing the circulated accounts. Secretaries and others were asked to ensure that any claims for expenses reached him by, if not before, the 31st March.</p>	
13/2010	SARAH PORTER	
	<p>At this point Sarah Porter the new SE Region County Co-ordinator joined the meeting and was introduced to those present by the Chairman. Sarah firstly apologised for her late arrival, having had problems finding the venue. Sarah, who is based at K2, then gave an informative talk on the work she was undertaking within the county. This involved meeting with Councils, Schools and Clubs and covered a wide range of subjects such as Free Swimming, Workforce development, Lifetime Participation, ASA products and Swim 21. She hoped she would be able to be of assistance to clubs and clubs should contact her if they had problems or needed advice on any of the above. Sarah was able to answer questions put to her by members of the committee. The chairman thanked her for attending our meeting and for giving us an insight into her involvement with the county. Sarah Porter then left the meeting.</p>	
14/2010	BUDGET	
	<p>The budget situation remains as presented to the Mid Term Council meeting.</p>	
15/2010	DEVELOPMNT	
	<p>Brian DeVal reported: We were changing the server for our webstie to enable us to introduce a forum or comments page for people to post comments or questions. A nominal cost of £25 would be involved and it was hoped to have this up and running soon. Brian drew attention to the picture on the website of officials wearing the British Gas Polo Shirts at the championships at Crawley. Total Swim: Brian stated that in addition to the one place at a talent camp that we had been given at the Elite Training Day, we had since purchased a second place to enable us to send a boy and girl. The cost of this was £159. The Treasurer stated that this would come out of the swimming budget. A new Regional Director , Keith Sutton, would be starting at the beginning or end of May. The County Swimming Development Officer, Chris Treanor, had been appointed. He would be covering Sussex, Surrey, Kent and Hampshire and we needed to highlight way in which he could assist the county. His current employment was for two years. He would be reporting to Natalie Cunningham. East Sussex County Council Sports Development Awards had been given to several swimmers from East Sussex who had applied. Brian would produce a form to be circulated to officials for them to return</p>	

	giving their full particulars, qualifications, availability etc., and ascertaining whether they were prepared for their details to be placed on the website. Deedee would circulate and forms would be returned to the Hon Secretary.	
16/2010	CORRESPONDENCE	
16.1	British Swimming Officials Newsletter re Rules.	
16.2	From British Swimming – Announcement to Officials re permitted swimwear	
16.3	From Jane Davies (via Deedee Pickering) re mixed male and female events.	
16.4	From Alan Putland with Schedule for St Bedes 2010/2011.	
16.5	From Sarah Porter re “Safeguarding and Protecting Children” workshop 14 th March at K2	
16.6	From Percy Bryant, Past President, expressing his thanks to the County for replacing his lost Past Presidents medal.	
16.7	From Alan Porter of Bognor requesting that any information for Bognor should be e-mailed to him at Allen.Porter@middletoninsurance.co.uk	
16.8	Copy of e-mail from Roger Edmondson circulated to Water Polo secretaries covering various items.	
16.9	Copy of e-mail from Chris Hobbs to Deedee Pickering giving update on new officials.	
17/2010	Sub-Committee Minutes and Reports	
17.1.	Water Polo Committee (01.02.2010) The minutes, which had been circulated, were noted. There were no matters arising.	
17.2	Swimming Committee (03.02.2010) The minutes, which had been circulated were noted. There were no matters arising.	
17.3	Diving Committee (08.02/2010) The minutes, which had been circulated, were noted.. Matters arising. 8.a) David Rosen had sent dates to webmaster It was agreed that as Hilary Knott was not currently active in Sussex she should be removed from the Diving Committee, but providing she was still a member of a Sussex Club her name could remain on the officials list..	
17.4	Masters Committee (10.02.2010) The minutes which had been circulated were noted.. A report had since been received from Mark Savill. The last meeting held on the 10 th February had been very poorly attended, possibly due to adverse weather conditions. The date for the Championships had been moved to the 20 th June due to a fixture clash on the 9 th May. However, it was now noted that the new date clashed with the National Masters event. It had been agreed to keep to the revised date. Tim Fraser has been asked if Mid Sussex Marlins SC would again run the event. Tim Fraser had indicated this would be possible. It would be necessary to agree the programme and entry form. Deedee Pickering had been asked if she would assist with the officials and she had sent out an e-mail. Date of next meeting – 21 st July. 7.30pm. Ovingdean.	MS
17.5	Open Water: Rod Miller produced a plan or a Development Squad which gave details of its Aims, Composition, Selection, Attendance and a Proposed Calendar.	

18/2010	S.E.Region Report	
	Lis Hartley reported: The Region were having problems arranging a pool for the Youth events. The following dates had now been booked. 2nd May at K2 and 8 th and 9 th May at Portsmouth Ian Bond is now co-ordinating the officials for the South East and people can register on the website to officiate. Roger Prior has been re-elected Chairman of the SE Management Board	
19/2010	WELFARE & CHILD PROTECTION	
	Sheila Paice reported there was nothing further we can do until we know about courses.	
20/2010	ANY OTHER BUSINESS	
20.1	Gratuities: The committee agreed that gratuities of £100 should be paid to the following in appreciation of the work they had done for the County Brian Smith, John Ottaway and Peter Morris (Webmaster). It was also agreed to pay the sum of £100 each to County Coaches Nigel Carrucan and Tim Hartley.	
20.2	Deedee Pickering raised the subject of running a “Contemporary Issues Course” on a weekday. She will look at some possible dates.	DP
20.3	Chris Hobbs expressed thanks to all who had assisted by undertaking monitoring at the county events. Because we had so many turning up who wished to be monitored it was felt this was something that should be looked at by the Swimming Committee.	Swimming Committee
20.4	County Dinner:.. Janice White advised that she had visited the Crown Plaza Hotel with Lis Smith. They will advise Janice of full Costs. Cost of dinner expected to be £27.50. There would not be a dance but background music would be played throughout the evening.	
	There being no further business the meeting closed with a vote of thanks to the chair and to Brian DeVal for refreshments at 21.00hrs.	

Signed.....dated.....