

SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF MANAGEMENT COMMITTEE MEETING

held on Wednesday, 11th July 2007 in the Committee Room, County Hall, Lewes at 18.45hrs.

PRESENT: Mr P McCallum (Chairman), Mrs. M. Simmonds (President), Mr R Barber (Vice President), Mrs M Tuppen (Secretary), Mr M Elliott (Treasurer), Mr B DeVal (Development Officer) Mr D Rosen (Diving Secretary), Mrs D Pickering (Swimming Secretary), Mrs S Paice (Welfare & Child Protection) and elected members Mrs E Hartley, Mrs C Hobbs, Mr J Boniface, Mr A Putland. Also in attendance Alex Message (RDO SE Region).

APOLOGIES: Mrs P Freestone (Masters Secretary)

Item No.		Action
29/2007	MINUTES OF MANAGEMENT COMMITTEE held on 16 th May 2007 which had been circulated were confirmed and signed as a correct record.	
30/2007	MATTERS ARISING FROM MINUTES	
21/13.51.4	Alan Putland stated that the Club Funding Workshop had rather overtaken this item. It was now basically down to clubs to act.	
21/13/51/5	Hon Secretary reported that she had one or two more constitutions to send to Ray Barber for checking.	MT
21/14.5	Club Funding Workshop: An excellent presentation 12 clubs represented. It was hoped that clubs would take advantage of the procedures suggested.	
21/15.07	Hon Treasurer reported that Burgess Hill had forwarded a cheque. Following communication with Littlehampton it had transpired that they had paid an amount after the receipt of the entries and it was slightly different to the amount that the Hon Treasurer was looking for. An apology had been given to the club.	
21/19.1	Mr D Rosen was advised that he could purchase the document "Flip and Fun"	DR
22.	Regional Training Day: Feedback notes had not yet been received but Lis Hartley stated that they would eventually come through.	
22.4	Re Trophy: Hon Secretary had written but had not received a reply to date.	
22.5	Health and Safety Workshop: Hon Secretary reported that twelve clubs were represented.	
23/07	Noted that Entry fees for Long Distance should be discussed at next Swimming Committee.	
25.3	David Rosen reported that K2 had been booked for the 12 th October for County Diving championships.	
28.2	Haywards Heath/Burgess Hill: There was still confusion as to the position of these two clubs. Hon Secretary would seek clarification from Region.	MT
31/2007	CORRESPONDENCE	
31.1.	From Eli Karlicka Cook advising that Sussex Squids have said they wish to affiliate. Hon Secretary had advised that this was a club for swimmers with disability and that they would be welcome into County Association. However, they had made previous enquiries regarding affiliation which had not come to fruition.	
31.2	From Pauline Freestone (Masters Secretary) thanking all for	

	ensuring that the Masters event ran smoothly.	
31.3.	Regional Management Board Minutes 17 th April which had been circulated to Management Committee.	
31.4.	Sussex County Sports Partnership E-News which had been circulated to Management Committee.	
31.5	From South East Region giving advance notice of ACM to be held on the 8 th September. This had been sent to all clubs.. It was noted that Lis Hartley would be installed as President of the Region at this meeting and would preside at the dinner in the evening.	
32.6	From SE Region advising that the following Associations had not paid the affiliation fee: Brighton College; Hurstpierpoint College; Roedean School; Sussex County Schools and Windlesham House. Hon Secretary had telephoned Sussex Schools and had written to the others. Roedean had replied to the effect that they had paid and on querying with ASA it was found that this was the case. Nothing had been heard from the remaining Associations. Lis Hartley stated that there were no suspended clubs in Sussex.	
32.7	From Eli Karlicka-Cook re County fee for 2008. Following discussion it was agreed to set the fee at 30p for Cat.1 and Cat.2 members. It was agreed that the income received from this would be used towards any payment the County had to make in respect of a County Swimming Development Officer. It was stressed that the reason for the 5p increase in the fee should be made known to Clubs in Sussex.	
32.8	From Sussex County Sports Partnership Trust re SE Region 2012 Offer. with a Sports Action Plan.	
32.9	From ASA advising various BACS payments for affiliation fees. The Hon Treasurer circulated a summary of payments received, the total of which amounted to £1241.25. There did appear to be one or two clubs missing – Secretary to check with ASA.	MT
32/2007	FINANCE	
	The Hon Treasurer presented a Statement of Accounts from 1 st April to 30 th June. He mentioned that with the extra training at St Bedes Water Polo expenses were going to be higher. Secretary stated that the time was offered to Water Polo as the Swimming section had decided not to use it for the Development Squad and it was necessary to keep the time to obtain the negotiated package. Alan Putland stated that with new administration the arrangement with the School could well change next year. Hon Treasurer had not yet received an invoice from St Bedes and it was agreed that we should send payment for usage to date The Treasurer was thanks for his usual comprehensive report.	
33/2007	DEVELOPMENT Brian DeVal referred to the Sussex County Plan which will be a key document to which the County will need to work. He mentioned that Rod Miller had sent in a Development Plan for Open Water Swimming which could be integrated into the Action Plan. However. before doing this it was felt it was necessary to form an Open Water Group ie a Secretary with a representative from each club holding open water events. It was suggested that we ask Rod Miller to write a short article for the Website regarding his proposals to ascertain what support he would have for this plan. If sufficient interest it was suggested that Rod Miller should	RM

	<p>oversees the formation of a group who would be responsible for carrying out the proposals in the Development Plan.</p> <p>Sussex Swimming Development Officer: Brian DeVal gave an update on the current position of negotiations with three companies interested in becoming a host. He spoke on the Job Description and answered various question put by the committee.</p> <p>Concern was expressed by members of the committee regarding the relationship between the host and the SDO</p> <p>It was proposed by Brian DeVal and seconded by Alan Putland that the County should input the sum of £5000 which would go towards drawing down sufficient funds to employ the SDO for a year or possibly longer.</p> <p>This was carried unanimously.</p> <p>Alan Putland agreed to check through the Service Agreement and raise any queries. Agreed that Brian DeVal should represent the County on the Management Group</p>	
34/2007	SUB-COMMITTEE MINUTES/REPORTS/MATTERS ARISING	
34.1	<p>Diving Committee: 30.05.07. The minutes, which had been circulated were noted. Matters arising:</p> <p>11/07(20/05): Luton Trip. Treasurer stated that he had not received a bill for the amount of £70. Peter McCallum to speak to Hilary Wrighton.</p> <p>14/07: Items submitted had been incorporated into Dev. Plan.</p>	PMc
34.2	<p>Swimming Committee : 01/06/07: The minutes, which had been circulated, were noted, with one addition. The name of the President had been omitted from those present.</p> <p>Matters arising:</p> <p>23/2007: Treasurer confirmed that money had been put aside for those items not included. Swimming development money will come out of Central Development Fund and will be added to budget as we undertake activities.</p> <p>25/2007. Hon Secretary asked members to note that the mid-term Council Meeting had been moved to the 5th December. The Swimming Committee originally arranged for this date would be held on another date if necessary.</p>	
35/2007	SOUTH EAST REGION REPORTS	
	<p>Lis Hartley stated that she had nothing further to report, The last minutes had been circulated and clubs had been made aware of the date of the ACM and Dinner.</p> <p>Alex Message stated that SE Region Funding was available to clubs to enable them to get coaches/teachers qualified. Up to 100% could be available to Swim 21 clubs or those actively working towards Swim 21.</p>	
36/2007	WELFARE & CHILD PROTECTION	
	<p>Sheila Paice had nothing to report. It was noted that there were a number of Courses being held in the area and region.</p>	
37/2007	ANY OTHER BUSINESS	
37.1	<p>Development Galas: Brian DeVal offered to prepare a stand which would give information on ways that parents could become involved with clubs.</p>	BD

37.2	<p>Officials: Chris Hobbs reported that Jon Roberts had been accepted by the Region as S/J/T. Congratulations were extended to Jon.</p> <p>Ray Barber stated that we desperately needed to encourage</p>	
37.3.	<p>Trophies: The Secretary stated that she had a box of old Synchro trophies which had not been used for a number of years and suggested that perhaps some of them could be re-allocated. She would list trophies for next meeting. She also stated that there were trophies which had not been returned by the last winners some two years ago. It was agreed that efforts should be made to locate a list of the last trophy holders.</p>	MT
	<p>There being no further business the meeting closed with a vote of thanks to the Chair at 21.30 hrs.</p>	
	<p>Signed.....dated</p>	