

SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF MANAGEMENT COMMITTEE MEETING

held on Wednesday, 14th November 2010 at 18.45hrs in the Committee Room, County Hall, Lewes.

PRESENT: Mr P McCallum(Chairman), Mrs J White (President), Mr B DeVal (Vice President & Development Secretary), Mrs M Tuppen (Secretary), Mr D Rosen (Diving Secretary), Mr M Savill (Masters Secretary), Mrs D Pickering (Swimming Secretary), Mrs S Paice (Welfare Officer) and elected members Mrs C Hobbs, , Mrs E Hartley, Mrs G Buck, Mr A Putland.

IN ATTENDANCE: Miss Natalie Cunningham (Sussex Aquatics Officer)

APOLOGIES: Mr M Elliott (Treasurer), Mr R Miller (Open Water Secretary), Dr R Edmondson (Water Polo Secretary)

Prior to the commencement of business the Chairman welcomed Natalie to the meeting.

Item No.		Action
23/2010	MINUTES OF MANAGEMENT COMMITTEE held on the 8 th September 2010, which had been circulated, were confirmed and signed as a correct record	
24/2010	MATTERS ARISING FROM MINUTES	
8/2010	Trophies: Glenise Buck reported that this item was still on-going.	GB
19.1	Junior Water Polo: It was reported that there had been an e-mail circulated regarding junior taster sessions but more would be known at the next water polo committee in January.	
19.2	Masters: The Championship event was due to be discussed at the next meeting in December	
19.4	County Championships: The alternative events 800m Freestyle Men/Boys and 1500m Freestyle Women/Girls had been taken out of the swimming events by the ASA and Region and as will be seen in the Swimming minutes it had been agreed to drop them in Sussex. Therefore the date of the 6th March would not be required for long distance. It was hoped to use it for a training day.	
22.3	County Dinner: Whilst the attendance had been extremely disappointing all those who had attended agreed that the meal had been excellent.	
25/2010	NATALIE CUNNINGHAM, AQUATICS OFFICER	
	Natalie was in attendance to give a brief resume on the areas she would be covering as Aquatics Officer for Sussex. This was the result of the re-structuring that the ASA had undertaken following the termination of the free swimming programmes by the government. Her role of Aquatics Officer would cover the whole of the aquatic community but below are elements of her role that would be relevant to clubs. Swim 21: Support in gaining accreditation, re-accreditation and maintaining accreditation through the annual revalidation system. Support to clubs striving to work together to create a seamless athlete pathway. Support in establishing school to club links.	ME

	<p>Support and guidance on ASA products and services including the National Plan for Teaching Swimming and associated awards.</p> <p>Provision of UKCC teaching and coaching courses.</p> <p>Provision of CPD Workshops</p> <p>Support to the County with the development and implementation of their development plan.</p> <p>Volunteer training and support on officials training.</p> <p>Contact details for Natalie as follows: Natalie is based at K2 Crawley, Pease Pottage Hill, Crawley. e-mail: natalie.cunningham@swimming.org Tel: Mobile 07909 943537</p> <p>It was noted that the process for applying for a bursary would not change. Brian DeVal also reported that funding was also available from the Swimming Trust but for Level 2 Courses only.</p> <p>The Chairman thanked Natalie for explaining how she would be working within the county.</p>	
26/2010	FINANCE	
	<p>The Treasurer had circulated a report and figures on the accounts and budget together with notes. These are attached to the file copy of the minutes.</p> <p>These were noted with thanks.</p> <p>It was also agreed that the budget for 2011/12 should be finalised at the January meeting.</p>	
27/2010	DEVELOPMENT	
27.1	<p>Brian DeVal reported: St Bedes: We were now required to provide a life-guard at all sessions</p> <p>Brian would check whether a person holding the RLSS National Rescue Award for Swimming Teachers and Coaches would qualify as a life-guard. It was clear that if there was only one person taking the session there must be somebody else on poolside acting as life-guard.</p>	BD
27.2	<p>Website: There had been a significant growth in hits on the county website during the last two year.</p>	
27.3	<p>Advertising: Kevin Ayers had taken an advert in the Development Programmes and also a link on the website to his advert. He had now enquired as to whether he could advertise in the programmes for the county championships and age groups.</p> <p>It was agreed that we should offer space at the following rates. Full page £250: Half Page £150: Website £50</p>	
27.4	<p>Environment: It had been announced that the water quality on all Sussex beaches had met the required standard with the exception of Newhaven which had not been tested. It was suggested that this information could go on to the website.</p>	
27.5	<p>Special Training Day: The programme for Moira House training day had now been completed. The cost for Michael Jamieson would be £1000. Parents and coaches had been invited to attend from 1.15pm.</p>	
27.6	<p>Road show: Brian had been discussing with the Treasurer the possibility of taking a road show around the clubs during 2011 in an endeavour to talk to parents to put them more in touch with what the county is doing and trying to achieve, with the aim of</p>	

27..7	trying to get more support from parents and clubs. Sport England: Sports Satisfaction Survey. Brian circulated some 32 pages which he had extracted from an 88 page document giving the results of various items in the survey. He went through this page by page pointing out some interesting results.	
	Brian was thanked for his extensive report.	
28/2010	CORRESPONDENCE	
28.1	From Regional Director 11 th October re Regional Club Dev. Officer for South of Region. Advising that Chris Treanor had resigned from the position.	
28.2	E--mail correspondence from Sharon Wheeler of Beacon SC. which had been circulated to the Management committee and also an e-mail from the Hon Secretary answering the points raised in the initial e-mail The Hon Secretary reported that since the correspondence she had advised Sharon that her son would be included in the senior squad and he had also been sent an invitation to attend Moira House training day. To date she had not received any further communication. The committee were in agreement that no further action should be taken.	
29/2010	SUB-COMMITTEE MINUTES/REPORTS	
29.1	Masters Committee 27.09.10: The minutes, which had been circulated, were duly noted. Mark Savill reported that the Masters Inter-County was due to take place on the coming Sunday.	
29.2	Swimming Committee 13.10. The minutes, which had been circulated, were duly noted. Lis Hartley advised that she was currently working on the championship documents.	
30/2010	S.E. REGION REPORT	
	Lis Hartley reported: We had already received details of what was happening in the Region from Natalie. The following dates for the Youth Championships have verbally been agreed for 31 st April to 2 nd May. The events on the Bank Holiday will be held at Guildford and the other two days will be at K2 Crawley. They were disappointed with the response from officials, possibly due to on-line registration,	
31/2010	WELFARE & CHILD PROTECTION	
	There was discussion on which workshops would be held on the CPD Day in January. Sheila would be organising the "Time to Listen" workshop for the Club Welfare Officers.	

32/2010	ANY OTHER BUSINESS	
32.1	Deedee Pickering stated that she was trying to get clarification on who was paying for the licensing of officials. Having thought that the Region was going to pay it seems this may only apply to re-licensing so we may have to revert to our original decision to pay for the new officials subject to the conditions stated at that time.	DP
32.2	County Dinner 2011: Brian DeVal stated that he had been trying to decide a date for the dinner next year. Various suggestions were put forward and it was finally agreed that we should go for the 24 th September 2011.	
32.3	County Handbook; Hon Secretary stated that the new county handbook was now available. A number would be given to each club and any extra books would be available at £1 per copy.	
	There being no further business the meeting closed with a vote of thanks to the chair at 21.15hrs. Thanks were also extended to Brian for arranging the refreshments.	

SignedChairman

Dated