

SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF MANAGEMENT COMMITTEE MEETING

held on Wednesday, 13th July 2011 at 18.45hrs in the Committee Room, County Hall, Lewes.

PRESENT: Mr P McCallum (Chairman), Mr Brian DeVal (President & Dev. Secretary), Mrs G Buck (Vice-President), Mrs M Tuppen (County Secretary), Mr M Elliott (Treasurer), Mr D Rosen (Diving Secretary), Mr M Savill (Masters Secretary), Mrs D Pickering (Swimming Secretary, Mrs C Hobbs (Welfare & Child Protection) and elected members, Mrs E Hartley, Mr A Dunlop and Mr A Putland.

APOLOGIES: Mr J Boniface, Mr Ivan Horsfall-Turner (Open Water Secretary), Dr R Edmondson (Water Polo Secretary)

Prior to the commencement of business the Chairman welcomed newly elected member to the Committee, Mr Andrew Dunlop of Atlantis Sc.

Item No.		Action
4/2011	MINUTES OF MANAGEMENT COMMITTEE held on the 18th May 2011, which had been circulated, were confirmed and signed as a correct record	
5/2011	MATTERS ARISING FROM MINUTES	
.45.4	Diving Novices Event. David Rosen reported there had been some discussion but as yet there was no agreement.	
53/2011	Development: Brian DeVal confirmed that a further group had been formed.	
54.1	Water Polo re Shirts: Hon Secretary confirmed that she had written to Katrina Rolles but since sending the correspondence had heard nothing.	
56.1.	S.E.Region Reports; It was reported that a new Sussex Aquatics Officer had been appointed but as yet had not been officially named. The Treasurer queried whether we were likely to receive a rebated against the £3000 we had agreed to pay (£1,500 already paid) for the period between Natalie leaving and the commencement date for the new officer. The answer to this question was not known and the Treasurer stated he would write to Keith Sutton. It was reported that Sarah Porter the Aquatic Officer for Hampshire was temporarily covering Sussex.	ME
58.1.	Rule Change 12(c): The Chairman confirmed that this rule had been changed.	
58.3	Mentorship Course: Chris Hobbs reported it was hoped to arrange this on the next CPD Day.	
58.5	Trophy Insurance: Treasurer stated he had not yet written to Perkins Slade but would do so.	ME
6/2011	MINUTES OF MANAGEMENT COMMITTEE held on Saturday, 25 th June, following the ACM, at Patcham Community Centre, Brighton, which had been circulated were confirmed and signed as a correct record after the following amendment had been noted. David Rosen said that he had not been able to stay for this meeting and had given his apologies. Hon Secretary apologised for the error.	
7/2011	MATTERS ARISING FROM MINUTES	
	There were no matters arising.	
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8/2011	FINANCE	
	The Hon Treasurer circulated a set of accounts to the 30 th June 2011 and highlighted one or two items. The cost of the Dev.Training Camp at Christs Hospital was very reasonable. He had now received all the water polo fees.	

	<p>To date he had received £2030 for affiliation fees. He then spoke with regard to the cost of engraving and re-furbishing trophies which we received from Haywards Heath.. He had spoken with Mr Schofield earlier in the day who had explained the work he had done to the trophies .Some had required additional bases and silver bands, a cost which obviously would not re-occur next year, We had received a bill for £3,300 or the work done to the trophies.. The initial cost of £150 for each trophy was for removing old engraving on the trophies. Some of the new trophies had been given new wooden bases rather than plastic ones. He had stated that the trophies were all solid silver and very valuable., Michael was satisfied that all the work done was genuine. He suggested that we should capitalise this cost and write it off over a period of years After discussion Alan Putland proposed that the cost should be written off over a period of three years and this was agreed by committee.</p> <p>The question of payment of expenses to officials was raised Deedee Pickering stated that currently we were paying 25p a mile and it was stated on the form that expenses could not be claimed if the vehicle was being used to transport swimmers to the event. It was agreed to leave the amount at 25p, although it was noted that the Region were revising their expenses form and the ASA were increasing their top amount to 45p.</p> <p>The Hon Secretary reported that we had received the sum of £1200 from Swim Stop being commission on the county galas held since September 2010.</p> <p>Thanks were extended to the Hon. Treasurer.</p>	<p>MT</p> <p>GB</p>
<p>9/2011</p>	<p>BUDGET</p>	
	<p>The Treasurer did express concern that the Swimming Section had not used any of the monies put aside for Sunday morning training at K2. The Hon Secretary did explain that there was difficulty in obtaining sufficient lanes at this time and that many clubs were using K2 for training sessions. However, we had a session booked for the junior and Senior Squads at K2 on the evening of Saturday, 10th September and it was hoped that we could arrange further sessions for these squads. The Chairman stated that disciplines were now holding meetings at which the budget for 2012/13 would be discussed.</p>	
<p>10/2011</p>	<p>DEVELOPMENT</p>	
	<p>Brian DeVal reported:</p> <p>When finalised the Development Plan for 2012/13 would be put on website for comments. Last year, unfortunately, we received very little feedback after the plan was published. He stressed we must produce a plan that can be delivered. Brian stated that we needed to try to find a way of engaging more with clubs. Andrew Dunlop offered any help that Brian might need in this respect. He also suggested that we should try to get a coaches meeting arranged. In view of the fact that in the past it had been found difficult to get all coaches together at the same time because of their commitments, it was suggested that perhaps we should try to run meetings for coaches in different parts of the county. It was felt that this idea was worthy of investigation The Treasurer suggested that one incentive might be to offer travel expenses It was noted that our Elite Training Day at Moira House on the 28th November clashed with an Open Meet being held by Atlantis SC. Other dates were looked at but all around that time of the year appeared to be booked. It was agreed to proceed with the Moira House training day but suggested that we</p>	

	might encourage swimmers not attending Moira House to enter the Atlantis Meet. The Treasurer asked if there was likely to be a review of the current Development Plan. This was not likely to be the case.	
11/2011	CORRESPONDENCE	
11.1	11.06.11: From Swimming Committee: re Licensed entry times for Age Groups and Championship events in 2012. This had been circulated to club secretaries and coaches.	
11.2	15.06.11: From M. Collier: re Active Sussex Workshop Programme. Circulated to all clubs	
11.3	29.06.11: From B. DeVal re Foundation Awards & Sport England Funding. Circulated to all clubs.	
11.4	June 2011: From S.E. Region - Advance notice of ACM on 17 th September and nomination papers.	
11.5	13.07.11: From Glenise Buck thanking the County for the replica of the Past President's Plate which she was delighted to receive.	
		MT
12/2011	SUB-COMMITTEE MINUTES/REPORTS	
12.1	<p>Swimming Committee Minutes (08.06.11): The minutes, which had been circulated, were noted.</p> <p>Matters arising:</p> <p>21/2011: Relay Gala: As a result of correspondence from a coach which was circulated to all clubs it had been suggested by some that splitting the 9yr and 10yr age groups would mean that some clubs would not have sufficient swimmers to enter teams in these age groups. Some also felt that 50m was too much for 9yr swimmers and this should be changed to 25m...</p> <p>The Hon Secretary stated that she was not happy that we were now considering changing the age groups detailed in the conditions after they had been published, which was something that we had received a great deal of criticism over prior to the Age Groups & Championships earlier in the year.</p> <p>However, after some considerable discussion it was proposed that we change the age groups in the first session as follows:</p> <p>9rs 4 x 25m Freestyle and Medley Relays 9/10yrs 4 x 50m Freestyle and Medley Relays 9 yr swimmers would only be able to complete in either the 9yrs or 9/10yrs, not both.</p> <p>These would replace the 9yr and 10yr 4 x 50m Relays originally published. . Voting was 7 votes for and 2 against.. .'</p> <p>The 11/12yrs in the first session was unchanged.</p> <p>The Swimming Secretary to advise Club Secretaries and Coaches/</p> <p>22/2011. Age Groups & Championships: Lis Hartley reported that she had now requested the following dates but had not yet received confirmation. Sunday, 5th February 2012 Long Distance Saturday/Sunday 18th/19th February 2012 Saturday/Sunday 17th/18th March 2012</p> <p>It was noted that it had not yet been agreed whether the 800m and 1500m entry times would need to be from a licensed meet.</p> <p>It was noted that comments regarding the papers circulated by the Review Group for Programme and Times should be sent to the Group by the 17th July.</p> <p>Final recommendations by the Review Group to be considered by Swimming Committee on 7th September.</p>	

12,2	Masters Committee (04.07.11) The minutes which had been circulated, were noted. Matters arising; The fact that only Brighton Dolphin SC was represented at the meeting was extremely disappointing.;	
12.3.	Noted that heading to Minute 04/2011 should read 2011 not 2010.	
12.4	Diving: David Rosen reported that Hilary Brame was unable to attend the next meeting. It was suggested that he should check with Brenda McAdam on her availability. If she was unable to attend then the meeting date should be moved to a date on which they could both attend.. David would check tomorrow at the Plain Diving Competition. Open Water Swimming: Ivan Horsfall-Turner had sent a short report: The Open Water season started in earnest last week with the S.W.Region Championships at Weymouth with great results from Sussex swimmers. Adam Warner (Shiverers) won both the 10k and 5k events and Andrew Horsfall-Turner (St Bees) won the 3k event. Katherine Horsfall-Turner (St Bedes) was 2 nd in the Under 16yrs 3k event. In the South East Region the Brighton Pier to Pier takes place on the 16 th July with the Sussex 5k and Eastbourne 2k on the 23 rd /24 th July. Most of the organisation for the latter two events has been undertaken by Rod Miller despite his health problems, to whom the open water swimming community in Sussex and the South East owe a huge debt of gratitude.	
132011	SE REGION REPORT Lis Hartley reported that Sussex Squids the Club for Swimmers with a Disability had been affiliated.	
14/2011	WELFARE & CHILD PROTECTION Chris Hobbs reported that she had received some paperwork from Sheila Paice. She would be writing to all clubs advising them that she was now the Welfare Officer	CH
15/2011	ANY OTHER BUSINESS	
15.1	Sussex League: Mark Savill congratulated the winners of Div 1 and Div.2, namely Brighton SC and Hastings Seagull SC	
15.2	David Rosen reported that the President of SE Region had advised him that the date of the Plain Diving would be a difficult day for him. So, he had assumed that he would not be attending..	
15.3	Alan Putland reported they were working to find a replacement for Rod Miller as Secretary of Sussex Martlets (Masters)	
15.4	Brian DeVal stated that the envelopes that he had given out this evening contained all the information regarding the Dinner. Clubs had also been circulated He also reported that Hilary of Swim Stop had been extremely helpful in securing prizes for the raffle.	
	There being no further business the meeting closed at 21.02hrs with a vote of thanks to the chair and to Brian for the refreshments.	

Signed.....Chairman

Dated.....