

Sussex County ASA

Conditions for Championships and Age Group Competitions 2022

License numbers for the Championships:

29th January 2022 – 1SE220127

12th-13th February 2022 – 1SE220129

6th February 2022 – 1SE220128

26th-27th February 2022 – 1SE220130

1. General conditions

1.1 All events shall be conducted in accordance with Swim England Laws and Technical Rules of Swimming. This competition will be licensed at level 1 and run over long course (50m).

1.1.1 The Sussex County Championships are planned to be held long course, however if a 50m pool is not available it will be transferred to a short course (25m) competition.

1.1.2 Back-stroke ledges will be provided.

1.2 Sussex County ASA (SCasa) will hold County Championships and Age Group Competitions as follows:

1.2.2 29th January 2022 at K2, Crawley

1.2.3 6th February 2022 at K2, Crawley

1.2.4 12th & 13th February 2022 at K2, Crawley

1.2.5 26th & 27th February 2022 at K2, Crawley

1.3 The programme of events shall be:

Freestyle	50m	100m	200m	400m	800m	1500m
Backstroke	50m	100m	200m			
Breaststroke	50m	100m	200m			
Butterfly	50m	100m	200m			
Individual medley			200m	400m		

1.4 There shall be the following age groups for boys and girls:

10/11yrs 12yrs 13yrs 14yrs 15yrs 16yrs 17yrs+

1.4.1 Swimmers ages shall be as on 31st December in the year of the competition as directed by Swim England.

1.5 The Event Manager or Deputy, Principal Referee and the Non-technical Manager shall form an Emergency Committee for the duration of each session of each competition. The Emergency Committee, in consultation with the pool operator, shall be responsible for the safe delivery of all aspects of the competition.

1.6 Any matter arising not specifically covered by these conditions shall be dealt with by the SCasa Swimming Committee (SC). The Event Manager or Swimming Manager and Principal Referee, after consulting appropriate Sussex County ASA representatives, may act for the SCasa SC in this respect, during a competition.

2 Championships

2.1 There shall be junior and senior champions in all events.

2.2 The Junior Champion will be the fastest overall swimmer in all finals up to and including 15 years. In HDW events the Junior Champion shall be the fastest swimmer from the published 15yrs/under results.

2.3 The Senior Champion will be the fastest overall swimmer aged 16yrs/over in all finals. In HDW events the Senior Champion will be the fastest swimmer aged 16yrs/over from the published results.

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2.4 If finals cannot be swum Junior and Senior Champions and Age Group winners will be decided by the fastest swims in the heats.

3. Data Management and photographic permission

3.1 By submitting an entry, entrants are accepting that entries will be processed using a computer system. Entrants may request that details are not displayed on the web site but need to be aware that entry confirmation and results are not made available in any other form.

3.2 Photographs may be taken and used to promote the sport by Sussex County ASA and/or made available for download and purchase. All photography will conform to the “Swim England Photography and Photographing Swimmers Policy” as prescribed in Wavepower.

3.2.1 Should any parent/guardian not wish their swimmer aged under 18yrs to be photographed at a competition organised by SCasa they should download and complete the appropriate form from the website and present it to the Event Manager or Lead Referee prior to the event and Principal Referee on the day of competition.

4. Eligibility for entry

4.1 Entry to Sussex County ASA events shall be open to eligible competitors who are members of Sussex clubs affiliated to Swim England South East. Entry is subject to compliance with Regulation 22 of the County Association.

4.2 All competitors must be category 2 registered as a member of the club they are representing at the closing date for entries.

4.2.1 Competitors who are members of more than one club may only compete in the name of one of those clubs.

4.3 Entry is restricted to swimmers who have achieved the requisite short course qualifying times from licensed meets (Levels 1 - 4) and Level X times since 1st January 2021. Long course to short course conversions using the equivalent time converter are permitted. Any entry that cannot be verified as a ranked time, set during the prescribed qualifying period, will not be accepted. No entry fee will be refunded for any ineligible time deleted for this reason.

However, any swimmer who competed in the 800m or 1500m freestyle events at the 2020 Championships may use their 2020 finish time to enter that event at the 2022 Championships.

4.4 Competitors with disabilities (categories S1 – S14 inclusive) are exempt from the qualifying time requirements, but all submitted entry times must show on the National Rankings. All competitors are subject to compliance with Regulation 22 of the County Association. Any entry that cannot be verified as a ranked time, set during the prescribed qualifying period, will not be accepted. No entry fee will be refunded for any ineligible time deleted for this reason. Competitors with disability exceptions must provide these at the time of entry.

4.4.1 Classified Para Swimmers (categories S1 – S14 inclusive) are expected to provide evidence of their Home Membership Check, which includes their exceptions, to the Principal Referee before the start of the gala.

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4.4.2 A secondary strobe will be available at this meet. Any S15 or otherwise hearing impaired swimmers requiring this facility must inform the referee before the start of the session

5 Entry Management

5.1 The entry fee shall be:

- £6.00 per entry for 50m, 100m, 200m and 400m events.
- £8.00 per entry for 800m and 1,500m events.

5.2 The maximum number of heats for any event will be governed by the time allowed for the competition.

5.3 If any competition is oversubscribed and is expected to run beyond the allowable session time swimmers closest to the qualifying times will be removed equally by age and event until the running time of the competition is inside of the allowable session timing. Entries received from classified para swimmers are exempt from this condition.

5.4 The capacity of the competition is governed by the maximum number of swimmers that are allowed in the centre (not just in the pool hall). This number will be agreed with the pool operator is an absolute limit and will depend on:

- Prevailing restrictions imposed by the UK Government.
- Prevailing guidance from Swim England and the NHS
- Any restrictions imposed by the pool operator

5.6 Entries for all competitions must be made by an affiliated club using the electronic entry system provided and be sent to the person nominated to receive them by the declared closing date. No entries from individuals will be allowed. No entries will be accepted after the published gala closing date.

5.6.1 All information requested by the electronic entry system must be supplied. The SCasa SC reserves the right to alter incorrect details or, if necessary, remove any swimmer whose Swim England registration cannot be confirmed.

5.7 All entries must be received by midday on Thursday 20th January 2022 to be eligible for consideration into the competition.

5.8 All entries will be confirmed as soon as possible after the closing date by the distribution to clubs of a schedule of accepted entries. A period of 48hrs will be allowed for clubs to notify the appointed person of any errors. At the end of this period the list of entries will be published, and no further changes will be made.

5.9 Full payment for all entries must be made by clubs using BACS and received at the Association's bank by midday 26th January 2022. No entries are valid until payment has been received and swimmers may be removed from the competition if payment is late.

5.9.1 Payment should be made to the Association's bank account:

Account Name: The Sussex County Amateur Swimming Assn
Sort Code: 30 – 94 - 38
Account Number: 00704402

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5.10 Withdrawals after the closing date may only receive a refund if the swimmer is unable to swim on medical grounds through serious injury or illness. (This includes a positive COVID test within 7 days of the competition or a requirement to self-isolate). All refunds must be approved by the Event Manager.

5.10.1 A request for refund of fees, must use the form provided on the website and be returned to the address provided no later than 18:00hrs on the day before the event.

5.10.2 Swimmers failing a PCR/lateral flow test within 7 days of the event or presenting on the day with a high temperature will be allowed a full refund.

6. Meet procedures

6.1 All events shall be seeded from the submitted times and heats will be swum in descending time order. The last three heats of all events with finals shall be cyclically seeded.

6.2 There shall be separate events for males and females including the 800m Freestyle and 1,500m Freestyle events.

6.3 A withdrawal system will be in operation. Club representatives are expected to withdraw any individual swimmers as early as possible. All withdrawals must follow the published procedure and be completed by the published closing time for each session. All withdrawals are final.

6.3.1 Withdrawals from finals should be made on the official withdrawal form and must be received at the time announced to the start of the finals session they are due to compete in. If the last event of a qualifying session has a final, then withdrawals from that final must be made within 10 minutes of the end of the session. Any reserves announced must also withdraw if they do not wish to be considered for a place in the final.

6.3.2 Where a reserve is brought in because of a withdrawal then the final shall be re-seeded if time permits otherwise the reserve will occupy the empty lane.

6.4 Once withdrawals have closed, all entrants shown on the "Heat Start Sheets" are expected to swim in all events they are declared as entered for. Should a swimmer not present themselves for an event when a withdrawal has not been made, then the meet organisers will withdraw that swimmer from all heats and finals for that day. The Event Manager or Deputy and Principal Referee may, at their discretion, be allowed to waive this condition should they decide that circumstances warrant this.

6.5 The results of all events, except for those events with finals, shall be determined by heat times and places. (Heat Declared Winner system).

6.5.1 All events with finals shall be determined by the fastest time in the final.

6.6 Swimmers from different age groups swimming in the same event on the same day will be seeded together. All events shall be seeded from slowest to fastest. All heats shall be spearheaded.

6.7 All competitors must present themselves to the clerks of the course in the designated marshalling area when called. Swimmers must conform to the published marshalling conditions. Failure to do so will result in exclusion from the race.

6.8 Results will not be posted anywhere in the venue. Live and accumulated results will be published electronically during the competition and on the Sussex County ASA website after the competition.

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6.9 All times will be submitted to Swim England rankings.

7. Awards

7.1 Medals may be presented during the gala. It is the responsibility of each swimmer to collect their awards by the end of each session. Awards not collected may not be retained.

7.1.1 Age Group medals will be awarded for 1st, 2nd & 3rd places for published age groups in all competitions from HDW results or finals where held.

7.1.2 Rosettes will be presented to fourth to eighth places.

7.1.3 Championship medals will be awarded for 1st, 2nd & 3rd places in all Championship events.

7.2 All individuals and clubs that are winners of Championship trophies shall be responsible for their safekeeping and, upon providing a satisfactory guarantee to the Sussex County ASA Awards Manager, be permitted to hold a perpetual trophy until requested by the appropriate officer to return it. Perpetual trophies may not be awarded on the day of competitions.

7.3 All points won by a swimmer will be attributed to the club submitting the entry.

7.4 Trophies will be awarded to clubs for points achieved during the Championships and Age Group Competitions. All entrants to any County Gala are automatically included in any competition that they are eligible for.

7.4.1 The Champion Club competition will be won by the club with the highest total of points combined in all Junior & Senior Championship finals or HDW events when no finals are swum. There are 4 different championship competitions run throughout the County Championships. These are Junior Boys, Junior Girls, Senior Boys & Senior Girls. Points are awarded from all finals, or from HDW events where no finals are swum, as 8 points for 1st place reducing to 1 point for 8th place. These are added together and the Champion Club will have the highest points total from each of these four championship competitions combined.

7.4.2 The Age Group Aggregate competition will be won by the club with the highest aggregate points for the girls' and boys' events Combined in all Age Group Competitions shown below. Points are awarded from all Age Group finals or from HDW events, where no finals are swum, as 8 points for 1st place reducing to 1 point for 8th place.

- Age Group Points competitions for Girls will be awarded to the club with the most points in the girls' Age Group events.
- Age Group Points competitions for Boys will be awarded to the club with the most points in the boys' Age Group events.

7.4.3 Age Group individual Points competition. All points in this competition are awarded from the results of heats. Finals do not count for this competition. Points are calculated on the FINA points scale relating to time achieved. There are separate competitions for boys and girls aged 10yrs, 11yrs, 12yrs, 13yrs and 14yrs. Individual winners of each age group will be presented with a commemorative trophy.

8. Management of the pool deck

8.1 Access to the pool deck is restricted to swimmers competing in the session, coaches and team managers in possession of poolside passes, accredited officials and assigned volunteers.

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- 8.2 Swimmers are only permitted to enter the pool area when invited to do so by designated marshals for the purpose of warm-up or competing in their event.
- 8.3 For warm-up, each swimmer will be directed to a specific lane. Swimmers must warm-up in their designated lane.
- 8.4 Clubs shall ensure that all their athletes are appropriately supervised from the time they arrive at the venue until the time they leave the venue.
- 8.5 In the event that a venue must be evacuated coaches and team managers are responsible for following the evacuation procedures determined by the operator and ensuring that athletes are taken to the designated meeting point without endangering their own lives or the lives of others. Coaches and team managers should always maintain a register of all swimmers in their care.
- 8.6 Club representatives shall not be allowed onto the pool deck without pool deck accreditation. In special circumstances an exception may be made at the discretion of the Event Manager or their Deputy.
- 8.7 Pool deck accreditation will be available to purchase in advance of the competition using the appropriate form and is valid for all County competitions during the year. There is no limit on the number of pool deck accreditations that may be purchased by a club.
- 8.8 All club representatives supervising athletes shall always abide by the Swim England Wavepower policies and guidelines and shall have completed appropriate training in accordance with these policies and guidelines. Clubs shall ensure that they have a ratio of at least 1 Team Manager/Coach for every 10 swimmers.
 - 8.8.1 It is incumbent on all clubs to ensure that only registered club members with the minimum qualification/requirements (specific to the role) shall be issued with pool deck accreditation and entrusted to supervise athletes.
 - 8.8.2 All club representatives supervising athletes shall clearly display pool deck accreditation throughout the competition.
- 8.9 It is the duty of coaches and team managers to ensure that swimmers in their charge are in good health and are not likely to pose a risk to others. Swimmers who are unwell should be removed from the pool deck as soon as possible.
- 8.10 The number of bags, chairs and equipment allowed on the pool deck is limited to support the health and safety of everyone. The following measures are designed to allow as much space as possible on poolside at this gala.
 - Swimmers are permitted one small 'string pull' bag or similar that can hold essential medicines, refreshments and some personal items.
 - Coaches are allowed a single kit bag on the pool deck.
 - Only one folding chair per club is permitted on the pool deck.
 - All loose kit, including fins, rollers and slam balls, are banned from the pool deck during competition.

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6th February 2022 – 1SE220128

26th-27th February 2022 – 1SE220130

- 8.11 Glass containers are not permitted on the pool deck. Coaches/team managers will be held responsible for ensuring that this regulation is enforced. Anyone found with glass containers will be asked to leave the pool deck.
- 8.12 No outside footwear will be allowed on the pool deck. Swimmers must wear appropriate footwear when leaving the pool deck and entering the common parts of the building.
- 8.13 Each club is expected to leave the area they occupy during competition in a clean and tidy state at the end of the day.
- 8.14 Local regulations applied by the venue will apply to all competitions. Clubs should always abide by these.

9. Covid protocols

- 9.1 Further guidance will be given to all prospective attendees, including spectators, to the Championships and Age Group Competition regarding safety considerations and Covid protocols.

These will be based on our own risk assessment, local conditions introduced by the operator, guidance from Swim England and NHS advice and may be liable to change and modification up to the date of the competition.

Such guidance will include, but will not be limited to, information about coming “beach ready”, social distancing, wearing of masks, the need for a lateral flow test for this meet, vaccination requirements, where swimmers will wait when not swimming, what extra kit to bring, whether a health form needs to be filled in and whether spectators are allowed to attend.