SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

MINUTES OF SWIMMING COMMITTEE MEETING held on Wednesday 7th September 2011 at 6.30pm at Kings House, Grand Avenue, Hove

PRESENT: P McCallum (Chairman), Mr B DeVal (President & Development Secretary), Mrs G Buck (Vice President), Mrs M Tuppen (Hon Secretary), Mrs D Pickering (Swimming Secretary), Mr M Savill (Masters Secretary), Mrs C Hobbs (Welfare Officer) and elected members Mrs E Hartley, Mr P Williams, Mr A Lobley, Mr B Smith
APOLOGIES: Mrs Pauline Draper, Mr M Elliott (Treasurer)

Item No.		Action
3/2011	**MINUTES OF MEETING** held on 8th June 2011 and short meeting on 25th June 2011 were signed as correct by the President	
4/2011	**MATTERS ARISING (Not covered by the Agenda)** The dates for the County Championships (21/2011) should read 25/26th February and 17/18th March 2012 **DISABILITY SWIMMING** The report from Pauline was emailed to all members of the committee before the meeting.	
5/2011	**BUDGET & DEVELOPMENT PLAN (Swimming & Disability)** Development paperwork for 2011/12 was distributed by Brian Deval. All items were delivered last year. We must get more people swimming and transferring from leisure to clubs. It was also suggested training to be organised to update skills for existing coaches. The Region are having a day at Leatherhead on 22nd September and it is hoped more Sussex coaches will attend. We need to find other ways of "upskilling" coaches. Squad training needs something else than just swimming up and down – i.e. land training or Pilates. There will a 2 hour squad training session at K2 after which the team for the Inter County at Sheffield will be selected. It was suggested that in future the squad would get together for a 1 ½ hr swimming & team bonding session one or two weeks before going to Sheffield. Objective 1: Getting hubs going. The clubs which could benefit are Bognor, Littlehampton & Chichester. Talk to the new Aquatics Officer. A course of Safeguarding & Protecting Children has been requested by some clubs as soon as possible. Chris Hobbs is in discussion with the Aquatics Officer to organise this. Brian DeVal asked for any other suggestions for the Development Plan to be emailed to him asap. Budget will be discussed at the next meeting, as the Development Plan should then be ready.	
6/2011	**RELAY GALA (4th September 2011)** Comments by Andy Lobley, Brian Smith & Mark Savill had been emailed to all the members of the committee. Brian DeVal said the biggest problem was paperwork and also more whips were needed with so many children. Paperwork was left on the table near the start and not distributed to the people who needed it, and was taken by people who did not need it. It was agreed Brighton is not now the right pool for this competition. An 8 lane with plenty of spectator seats and car parking is more suitable. Deedee to contact the Horsham pool. It was also suggested that the timings of the gala should have been on the website, although this had been sent to all the clubs with the entry paperwork. How we are going to manage an event on the day will have to be planned in advance. Brian DeVal wants to appoint an event manager at least 14 days before each session of each event, who shall deliver the non technical services at that session and produce a report for the Swimming Committee at the end of the session. This might not be feasible to do this so far in advance. In the conditions,	**DP**

	which are being drawn up at the moment, it will be included that each participating club shall nominate one non technical volunteer at each session to work under the direction of the event manager. The jobs should include: handling of paperwork & distribution, manning the door, drinks for officials, helping with the whipping especially at the really gala. We need a system for the paperwork – possibly boxes – so that nothing vital gets just dumped everywhere. We need to learn from last Sunday. The Swimming Committee needs to formalise the management of the event and a group: Brian DeVal, Brian Smith & Deedee Pickering will have a meeting to pre-plan the management. The relay gala should also be a week later, as quite a few swimmers were still on holiday.	
7/2011	**CONDITIONS** Deedee has sent the conditions out to all committee members on 3rd August prior to going on holiday. So far only comments received from Brian DeVal & Brian Smith and some verbal ones from Margaret & Chris. Deedee to send the conditions paperwork out again to all and also the comments received from BDV & BS. Anny comments on this paperwork to be received back by 18th September as the group will be meeting on the 19th. An addition was requested if a gala is oversubscribed, especially the Dev. Gala. The following was agreed: If oversubscribed we will take out the swimmers farthest away from the County consideration time, equally by age and event. Disability swimmers are exempt from this condition.	**DP**
8/2011	**ANY OTHER BUSINESS** Brian Smith told the meeting that On Sports System the County entries need to be entered on line. It is a locked file and the times that come up on the system for each swimmer, cannot be altered. For the 800 & 1500m is there is no licensed time, there will be a form on line (paper entry) which when completed can be emailed to whoever receives the entries. Lis Hartley had a meeting at the ASA on Sunday, where she was told that they are making a lot of changes to the National Age Groups. As soon as everything is finalised there will be newsletter "Between the Lanes" sent out from the ASA (in a few weeks) with all the changes that are proposed – i.e. changes to licensed meets and age groups. The Zonal meet will be 28/29 January 2012 at Millfield. Youth relays will be included for club relays to swim to get a national qualifying time. Age is on day, but the relays are age on last day of championships 26th July. Regionals are planned for 5/6 May K2, 7 May Guildford, 26/27 May & 9/10 June K2. Margaret Tuppen had received a letter from a parent regarding a 9 year old girls' team arriving for the final only to be told then they had been disqualified in the heats. This should not happen again. The parent was otherwise very happy with a first visit to a gala. Phil Williams was asked at the Sussex League gala if we can get clarification on dispensation in registration for young swimmers. It seems a lot of money to pay if they are only swimming in the Sussex League. Waterpolo & Masters have already dispensation. Phil Williams said he will start researching times for the championships, but it was recommended to look & change every 2 years. Peter McCallum had received a letter from SER with their fees & ASA fees for next year: SER: Cat 1 £3, Cat 2 £4, Cat 3 £0 ASA: Cat 1 £7.20, Cat 2 £24.20, Cat 3 £4.20, Student member £5.75. The question was asked: what constitutes a Student member. We will need guidance on that. Margaret Tuppen recommended that Sussex leave theirs at £0.50. Agreed. Peter McCallum thanked the members of the Times & Conditions group for their work on these papers.	

DATE OF NEXT MEETING

12th October at Kings House. Brian DeVal to book the room. **Dates for future meetings in 2011: 7th Dec**

The meeting closed at 8.50pm

Signed …… …….dated …….