

SUSSEX COUNTY AMATEUR SWIMMING ASSOCIATION

Minutes of Management Committee Meeting held on Wednesday, 21st November 2012 at 18.45 hrs in the Committee Room, County Hall, Lewes

Present: Mr P McCallum (Chairman), Mrs G Buck (President), Mrs M Tuppen (Secretary), Mr M Elliott (Treasurer), Mr D Rosen (Diving Secretary), Mr C Luesley (Masters Secretary), Mrs D Pickering (Swimming Secretary), Mrs C Hobbs (Welfare/Workforce Co-ordinator) and elected member Mr A P Putland.

Also in attendance Beth Morse (Sussex Aquatics Officer)

APOLOGIES FOR ABSENCE: Mr M Savill (Vice President), Mr B DeVal (Development Secretary), Mr I Horsfall-Turner (Open Water Secretary), Dr R Edmondson (Water Polo Secretary) Mrs E Hartley, Mr A Rigg, Mr P Williamns.

Item No.		Action
26/2012	MINUTES OF MANAGEMENT COMMITTEE held on the 12 th September 2012, which had been circulated, were confirmed and signed as a correct record.	
27/2012	MATTERS ARISING FROM MINUTES	
21.4	The Treasurer reported that Brian DeVal had spoken to Keith Sutton who had said they would not be asking for the £3000 this year, but he had asked that we keep it open for future years. Beth Morse advised that the Treasurer would possibly be asked to a meeting with Keith Sutton in January. With regard to the meeting of the Working Group Party the Treasurer stated that they had been unable to agree a date for the meeting within the time scale. An attempt would be made to arrange a date convenient to the group.	ME
21.1	Water Polo: Hon Secretary had advised Roger Edmondson that Item 6 had been rejected and referred back to the Water Polo Committee. The reply received from Roger had been forwarded to the Treasurer.	
22.2	Diving: David Rosen reported that he had received 12 entries for the 3m event and 22 entries for the 1m event. For the Crawley booking we would be charged £36.75 for forty-five minutes by K2 and £48 for one hour by Brenda McAdam. Thanks were expressed to Worthing SC for giving the County the time in the Diving Pit for the County event.	
22.3	Open Water: The Hon Treasurer stated that he had received the final figures for the Open Water event.	
24.3	The Hon Secretary stated that she had spoken with John Ottaway on the phone, prior to coming to this meeting, and he appeared to be in good spirits.	
25.3	Nothing further to report on Jim Boniface.	
25.4	It was agreed that a meeting of the GP Committee would be called in the New Year.	
28/2012	FINANCE	
2829,1	The Hon . Treasurer had circulated a short report, accounts and draft budget for 2013/14. These are attached to the book copy of the minutes.	

28.2	He spoke briefly on items mentioned in the report and on the accounts. It was noted that entries to the Open Water event were down and the sponsorship but the event should break even. In summing up he said that we could break even at the end of the year or possibly have a small surplus. The Hon Secretary asked for guidance on what we should charge the swimmers for the camp booked at Crystal Palace in February, as costs had risen since our previous camp. Having considered the costs for accommodation and lane hire it was agreed that we should charge £35 per swimmer. It was also agreed that the cost for the Dev. Squad camp next year should be raised to £5.	
29/2012	BUDGET	
29.1	The Treasurer reported that he had not received anything from Water Polo and therefore had put in the same figures as for this year.	
29,2	Radios : After discussion it was agreed: i. Chris Hobbs will own the radios ii. They will not be loaned out to clubs. iii. We should purchase eight radios with necessary spare batteries at a cost between £750 and £1200 .Alan Putland stated that some form of training in the use of the radios should be undertaken.	
290.3	The Hon Treasurer stated that he had not overlooked the fact that we should consider administrative assistance and would be looking at this in the near future. In the meantime he suggested that it was possibly the right time to consider taking on a paid Minute Secretary - perhaps somebody local to where the Management Meeting was held. Coaches Passes: It was agreed that the cost of a Cach Pass for the year 2013 should be £20.	ME
29.4	The Committee were in agreement with the budget figures but the Treasurer was given authority to go back to disciplines to ask if they were prepared to reduce budgets for 2013/14 if he felt this necessary.	
30/2012	DEVELOPMENT	
	Brian DeVal had circulated a paper regarding the All Squads Training Day to be held on the 20th January at Moira House. The report is attached to the book copy of the minutes. It was noted that the SE Region had agreed a bursery of £800, which might be increased depending on final decisions.. Freedom Leisure will support the event by supplying personnel to manage land training activities. It is intended to retain the cost to squad members at £7.50. Divers, water polo players and disabled swimmers attending part of the day will be charged £5.	
31/2012	CORRESPONDENCE	
31.1	Various communications from the ASA Events Department re the National Inter County Team event.	
31.2	From Beth Morse re Sussex Burseries - Circulated to Clubs.	
31.3	From Bryony Gibbs – SE Region News Letter – Circulated to Clubs and Management Committee.	
33.4	From M.Collier re London 2012 Talk at Chichester on 15 th November. Circulated to clubs.	

32/2012	SUB COMMITTEE MINUTDS AND REPORTS	
32.1	Masters (18.09.12), The minutes which had been circulated were noted. Matters arising: 3, Masters Championships. Entries were slow and at this time low. Suggested a reminder be sent out to clubs. The response from officials and persons to run the electronics was also slow. 4. Inter County Event: Chris Luesley reported that he had had great difficulty in recruiting a team and had several last minute withdrawals. Those swimmers that had taken part swam admirably many of them swimming a high number of events enabling the team to finishe in 4th position. A report and photograph would be sent to the website. Chris Luesley was thanked for his efforts. 7. Development Plan. There had been extensive discussion regarding the county's commitment in developing/supporting Masters. Subsequent to the meeting Brian DeVal had written to John Mills to clarify the discussion. This reply is included in the minutes.	
32.	Swimming Committee (17.10.12) The minutes which had been circulated were noted. Matters arising: 62/2012. National Inter County event. Chris Hobbs stated that the swimmers were to be congratulated on their behaviour during the whole weekend. The swimming was excellent and the team managed to regain their position back in the 1st Division for next year.	
	63/2012. CPD Day: It was reported that we now had a tutor for the Team Manager workshops, namely Kay Grimshaw. 67/2012. AOB: It was noted that the Hytek and Dactronics worked well at the Dev.Galas. It was agreed that having the AOE Referees on poolside with the printer was a great advantage and it was hoped to continue wit this system. It was pointed out that if we had a wireless printer it would not be necessary to connect it to a lead. The Treasurer stated that if it was felt that this would be a valuable asset we should purchase a wireless printer.	
33/2012	S.E. REGION REPORTS	
	Nothing to report.	
34/2012	WELFARE/WORKFORCE CO-ORDINATOIR	
	Chris Hobbs reported that she had been asked to be involved in an issue with a local club which has been satisfactorily resolved.	
35/3012	ANY OTHER BUSINESS	
35.1	The Hon. Treasurer stated that he wished to give notice he would not be standing for re-election at the next ACM. He felt that he should do this as he is unable to attend the meetings of the sub-committees and had a very busy workload. Michael was reminded that it was agreed when he first took on the position of Treasurer he would not be expected to attend the sub-committees. We were most appreciate of the excellent work that he had done over the years and it was hope that by the end of the discussion he had been persuaded to withdraw his original statement.	
35.2	Beth Morse circulated copies of her Autumn Report to those present. She briefly ran through the content of the report which included a statement	

	that the IOS were hoping to run a Level 2 Diving Coaching Course at Crystal Palace in the new year She touched on Synchro saying that Waders Pool were hoping to start Synchro lessons and if successful this group might wish to link up with a club. There was also a group operating at the Pavilions in the Park Pool who were trying to link up with a club in order to compete. At this point the Hon Secretary who had been in contact with this group gave an update. They were still hopeful of linking up with Atlantis but if this fails there could be an alternative club available.. In conclusion Beth advised that her replacement during her maternity leave would be Charlotte Francis.	
35.3	Chris Hobbs reported that she had taken on board Disability Swimming. The last training date this year will be in December. Dates for 2013 had been requested and Pauline Draper was dealing with this.	
35.4	The President gave a brief report on the events that she had attended recently.	
35/5	David Rosen reported that Hilary Knott was back in Sussex but could not give any further details at this time.	
35.6	Hon Secretary stated that it would be necessary to purchase a further supply of Age Group Medals for the events in March 2013. This was agreed.	
35.7	Hon Secretary asked if we were holding the lunch time buffet for Past Presidents in the New Year. It was agreed that this should go ahead. Hon Secretary to look at dates in March/	MT
35.8	Hon Secretary stated that she had been told that Mid-Sussex Marlins SC had a new Secretary but she had not yet received details. Glenise Buck gave the name of Gary Thomas and a telephone number of 01444 901992 (Mobile 07920 18018)	
	There being no further business the meeting closed with a vote of thanks to the chair at 20.59hrs.	

Signed Chairman.....dated.....