## Sussex County ASA

## Conditions for Championships and Age Group Competitions 2027

| | | |
|---|---|---|
| **1** | **General conditions** | |
| | 1.1 | Sussex County ASA (SCASA) will hold a Long Course Championships and Age Group competition (50m) on the following dates. |
| | | 1.1.1 6th February 2027 at K2, Crawley (long distance events)<br>1.1.2 13th & 14th February 2027 at K2, Crawley<br>1.1.3 20th February 2027 at K2, Crawley (long distance events)<br>1.1.4 27th & 28th February 2027 at K2, Crawley |
| | 1.2 | All events shall be conducted in accordance with Swim England Laws and Technical Rules of Swimming. This competition will be licensed at level 1 and run over long course (50m).<br>1.2.1 The Sussex County Championships are planned to be held long course, however if a 50m pool is not available it will be transferred to a short course (25m) competition.<br>1.2.2 Back-stroke ledges will be provided. Backstroke ledges will not be available if the event is moved to the 25m pool at K2 Crawley.<br>1.2.3 A secondary strobe will be available at this meet. Any S15 or otherwise hearing impaired swimmers requiring this facility must inform the referee before the start of the session. |
| | 1.3 | The programme of individual events shall be:<br><br>Freestyle 50m 100m 200m 400m 800m 1500m<br>Backstroke 50m 100m 200m<br>Breaststroke 50m 100m 200m<br>Butterfly 50m 100m 200m<br>Individual medley 200m 400m |
| | 1.4 | There shall be the following age groups for female and male/open:<br><br>10/11yrs 12yrs 13yrs 14yrs 15yrs 16yrs 17yrs+<br><br>1.4.1 The Female category is for birth sex females in accordance with **Swim England's Transgender and Non-Binary Competition Policy.** By entering the 'Female' category you confirm that your birth sex is female.<br>1.4.2 Swimmers ages shall be as on 31st December in the year of the competition as directed by Swim England. |
| | 1.5 | The Promoter, Event Manager and/or Swimming Manager and Principal Referee shall form an Emergency Committee for the duration of each session of each competition. The Emergency Committee, in consultation with the pool operator, shall be responsible for the safe delivery of all aspects of the competition. |

## Conditions for Championships and Age Group Competitions 2027

| | | |
|---|---|---|
| | 1.6 | Any matter arising not specifically covered by these conditions shall be dealt with by the SCasa Swimming Committee (SC). The Promoter or Swimming Manager and Principal Referee, after consulting appropriate Sussex County ASA representatives, may act for the SCasa SC in this respect, during a competition. |
| 2 | **Championship** | |
| | 2.1 | There shall be junior and senior champions in all events.<br>2.1.1. The Junior Champion will be the fastest overall swimmer in all finals up to and including 15 years. In HDW events the Junior Champion shall be the fastest swimmer from the published 15 years and under results.<br>2.1.2. The Senior Champion will be the fastest overall swimmer aged 16 years and over in the finals. In HDW events the Senior Champion will the fastest swimmer aged 16 years and over from the published results. |
| | 2.2 | If finals cannot be swum Junior and Senior Champions and Age Group winners will be decided by the fastest swims in the heats. |
| 3 | **Eligibility for entry** | |
| | 3.1 | Entry to Sussex County ASA events shall be open to eligible competitors who are members of Sussex clubs affiliated to Swim England Southeast:<br>3.1.1 To be eligible to compete in Sussex County Long Course individual and Relay Championships each athlete shall:<br>i. Be eligible under Swim England regulations.<br>ii. Be registered with SE as a member of a club affiliated to the Association that they wish to compete for at least 30 days prior to the first day of the competition, and.<br>iii. Not have competed in the Championships of another county in the same year. |
| | 3.2 | All competitors must be Club Compete registered as a member of the club they are representing at the closing date for entries.<br>3.2.1 Competitors who are members of more than one club may only compete in the name of one of those clubs. |
| | 3.3 | Entry is restricted to swimmers who have achieved the requisite short course or long course qualifying times from licensed meets (Levels 1 - 4) since 2nd March 2026. Short course to long course conversion using the Swim England conversion tables are permitted. Any entry that cannot be verified as a ranked time, set during the prescribed qualifying period, will not be accepted. No entry fee will be refunded for any ineligible time rejected for this reason. |
| | 3.4 | Competitors with disabilities (categories S1 – S14 inclusive) are exempt from the qualifying time requirements, but all submitted entry times must show on the National Rankings. Any entry that cannot be verified as a ranked time, set during the prescribed qualifying period, will not be accepted. No entry fee will be refunded for any ineligible time rejected for this reason. |

| | | |
|---|---|---|
| | | 3.4.1 Multi classification swimmers (categories S1 – S14 inclusive) are required to provide evidence of their Home Membership Check, which includes their exceptions, to the Principal Referee before the start of the gala. |
| 4 | **Entry Management** | |
| | 4.1 | The entry fee shall be £9.00 per entry for all events. |
| | 4.2 | The maximum number of heats for any event will be governed by the time allowed for the competition and these conditions. |
| | 4.3 | If any competition is oversubscribed and is expected to run beyond the allowable session time swimmers closest to the qualifying times will be removed equally by age and event until the running time of the competition is inside of the allowable session timing. Entries received from multi classification swimmers (S1 – S14) are exempt from this condition. |
| | 4.4 | The capacity of the competition is governed by the maximum number of swimmers that are allowed in the centre (not just in the pool hall). This number will be agreed with the pool operator is an absolute limit and will depend on:<br>• Any restrictions imposed by the pool operator.<br>• Prevailing restrictions imposed by the UK Government. |
| | 4.5 | No entries from individuals will be allowed. All entries must be made by an affiliated club using the electronic entry system provided and be sent to galaentries@sussexswimming.org to be received by the declared closing date. No entries will be accepted after the published gala closing date.<br>4.5.1 All information requested by the electronic entry system must be supplied. The SCasa SC reserves the right to alter incorrect details or, if necessary, remove any swimmer whose Swim England registration cannot be confirmed. |
| | 4.6 | All entries must be received by midday on **Wednesday 27th January 2027** to be eligible for consideration into the competition. |
| | 4.7 | All entries will be confirmed as soon as possible after the closing date by the distribution to clubs of a schedule of accepted entries. A period of 48hrs will be allowed for clubs to email galaentries@sussexswimming.org with notice of correction. At the end of this period the list of entries will be published, and no further changes will be made. |
| | 4.8 | Full payment for all entries must be made by clubs using BACS and received at the Association's bank by midday Friday 5th February2027. No entries are valid until payment has been received and swimmers may be removed from the competition if payment is late.<br>4.8.1 Payment should be made to the Association's bank account:<br>Account Name: The Sussex County Amateur Swimming Assn<br>Sort Code: 30 – 94 – 38<br>Account Number: 00704402 |

## Conditions for Championships and Age Group Competitions 2027

| | | |
|---|---|---|
| 5 | **Meet procedures** | |
| | 5.1 | Withdrawals after the closing date may only receive a refund if the swimmer is unable to swim on medical grounds and provides evidence of injury or illness. All refunds must be approved by the Event Manager.<br>5.1.1 A request for refund of fees for other illness or injury, must use the form provided on the website and be returned to the address provided no later than 18:00hrs on the Thursday before the competition date. Late requests will not be considered.<br>5.1.2 Requests for refunds will not be considered under any other circumstances. |
| | 5.2 | A withdrawal system will be in operation during the competition. Club representatives are requested to withdraw any individual swimmers as early as possible.<br>5.2.1 Prior to the day of the competition, withdrawals should be made by email to galaentries@sussexswimming.org. All withdrawals on the day of competition must follow the published procedure and be completed by the published closing time for each session. Notification of withdrawals by phone or e-mail will not be accepted. All withdrawals are final.<br>5.2.2 Withdrawals from finals, including those by announced reserves who do not wish to swim, must be made using the published withdrawal system and must be received by the time announced.<br>5.2.3 All finalists, including those announced reserves who wish to swim and who have not withdrawn, are expected to present themselves to the competitors' stewards for the final.<br>5.2.4 Where a reserve is brought in because of a withdrawal then the final shall be re-seeded if time permits otherwise the reserve will occupy the empty lane. |
| | 5.3 | Once withdrawals have closed, all entrants shown on the "Heat Start Sheets" are expected to swim in all events they are declared as entered for. Should a swimmer not present themselves for an event when no withdrawal has been made, then the meet organisers will withdraw that swimmer from all heats and finals for that session. The Event Manager or Deputy and Principal Referee may, at their discretion, be allowed to waive this condition should they decide that circumstances warrant this. |
| | 5.4 | All competitors must present themselves to the marshals in the designated area when called. Swimmers must conform to the published marshalling instructions Failure to do so will result in exclusion from the race. |
| | 5.5 | All events shall be seeded from the submitted times and heats will be swum in descending time order. All heats shall be spearheaded. The last three heats of all events with finals shall be cyclically seeded.<br>5.5.1 Swimmers from different age groups swimming in the same event on the same day will be seeded together. |

| | | |
|---|---|---|
| | 5.6 | All events with finals shall be determined by the fastest time in the final.<br>5.6.1 The results of all events, except for those events with finals, shall be determined by heat times and places. (Heat Declared Winner system). |
| | 5.7 | All results will be posted poolside. Live and accumulated results will be published electronically via Hy-tek Meet mobile during the competition and on the Sussex County ASA website after the competition. |
| | 5.8 | All times will be submitted to Swim England rankings. |
| 6 | **Awards and Points competitions** | |
| | 6.1 | It is the responsibility of each swimmer to collect their awards by the end of each session. Awards not collected may not be retained. |
| | 6.2 | Medals may be presented during the gala. It is the responsibility of each swimmer to collect their awards by the end of each session. Awards not collected may not be retained.<br>6.2.1 Championship medals for Junior and Senior Championship events will be awarded for 1st, 2nd & 3rd places.<br>6.2.2 Commemorative awards will be presented to the winner of all Championship events.<br>6.2.2 Age Group medals will be awarded for 1st, 2nd & 3rd places for each age group (10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs 16yrs and 17yrs+) in all competitions.<br>6.2.3 Rosettes will be presented for swimmers placed 4th to 8th in Junior and Senior Championship events from results in all competitions from HDW results or finals where held. |
| | 6.3 | There are a number of points competitions at the Long Course Championships including:<br>• The Champion club competition<br>• The Age Group aggregate points competition<br>• The individual age group points competition<br>• The Multi Classification competition<br><br>All entrants to the Long Course Championships are automatically included in any points competitions that they are eligible for. NB Points for the Champion Club Competition will always be awarded to the club who submitted the entries.<br><br>**The Champion Club competition.** The Champion Club competition will be won by the club with the highest total of points combined in all Junior & Senior Championship finals or HDW events when no finals are swum. There are 4 different championship competitions run throughout the County Championships. These are Junior Female, Junior Open/Male, Senior Female and Senior Open/Male. Points for these competitions are awarded from all finals, or from HDW events where no finals are swum, as 8 points for 1st place reducing to 1 point for 8th place. |

| | | |
|---|---|---|
| | | 6.3.1 A commemorative award will be presented to the winning club in the Champion Club competition.<br><br>**The Age Group Aggregate Competition.** The Age Group Aggregate competition will be won by the club with the highest aggregate points for the female and open/male events combined in all age group competitions. Points are awarded from all age group finals or from HDW events, where no finals are swum, as 8 points for 1st place reducing to 1 point for 8th place.<br><br>**The Individual Age Group competition** is for both Open/Male & Female competitors. These points are calculated using the World Aquatics (WA) points system and these are awarded for all events and the swimmer with the highest accumulated points in the championships will be declared the winner.<br><br>6.3.2. Commemorative awards will be presented to winners of each age group (10yrs – 14yrs inclusive) in the Individual Age Group competition.<br><br>**Multi Classification competition**<br>All multi classification results will be calculated using para point. This award will be presented to the swimmer with the highest number of para points.<br><br>6.4.3. A commemorative award will be presented to the top scoring multi classification swimmer in the Multi Classification competition. |
| 7 | **Management of the pool** | |
| | 7.1 | Access to the pool deck is restricted to swimmers competing in the session, coaches and team managers in possession of the recognised poolside accreditation, officials working during the session and assigned volunteers.<br>7.1.1 Poolside accreditation must be purchased ahead of the competition through the Swim England Member Options portal. Poolside accreditation must always be worn and be visible.<br>7.1.2 Club representatives shall not be allowed onto the pool deck without poolside accreditation. In special circumstances an exception may be made at the discretion of the Promoter or their Deputy. |
| | 7.2 | Swimmers are only permitted to enter the pool area when invited to do so by designated marshals for the purpose of warm-up or competing in their event. |
| | 7.3 | For warm-up, each club will be directed to a specific lane. Clubs must warm-up in their designated lane and be supervised by their club coach or team manager. |
| | 7.4 | Clubs shall ensure that all their athletes are appropriately supervised from the time they arrive at the venue until the time they leave the venue. |
| | 7.5 | In the event that a venue must be evacuated coaches and team managers are responsible for following the evacuation procedures determined by the operator and ensuring that athletes are taken to the designated meeting |

| | | |
|---|---|---|
| | | point without endangering their own lives or the lives of others. Coaches and team managers should always maintain a register of all swimmers in their care. |
| | 7.6 | All participants in the competition shall abide by the Swim England Wavepower policies and guidelines at all times.<br>7.6.1 Any use of a mobile phone or device in a changing area during a Swim England regulated activity is prohibited. Anyone found using a mobile phone or device in the changing area may be asked to leave the competition.<br>7.6.2 All coaches and team managers shall have completed appropriate training in accordance with these policies and guidelines.<br>7.6.3 Clubs shall ensure that they comply with Swim England supervision ratio guidance. |
| | 7.7 | It is the duty of coaches and team managers to ensure that swimmers in their charge are in good health and are not likely to pose a risk to others. Swimmers who are unwell should be removed from the pool deck as soon as possible.<br>7.7.1 It is the responsibility of clubs to ensure they are aware of any of their swimmers with neurodiversity and that appropriate support, in line with Swim England guidance, is provided by the club for these swimmers. |
| | 7.8 | Glass containers are not permitted on the pool deck under any circumstances. Coaches/team managers will be held responsible for ensuring that this regulation is enforced. Anyone found with glass containers will be asked to leave the pool deck. |
| | 7.9 | No outside footwear will be allowed on the pool deck. Swimmers must wear appropriate footwear when leaving the pool deck and entering the common parts of the building. |
| | 7.10 | The number of bags, chairs and equipment allowed on the pool deck is limited to support the health and safety of everyone. The following measures are designed to allow as much space as possible on poolside at this gala.<br>• Swimmers are permitted one small 'string pull' bag or similar that can hold essential medicines, refreshments and some personal items.<br>• Clubs are permitted a maximum of 2 chairs for use by coaches and Team Managers.<br>• Where a club provides benches, these must be positioned against the wall and must not cause an obstruction.<br>• Swimmers may be asked to leave the poolside if they do not comply with this condition.<br>• All loose kit, including fins, rollers and slam balls, are banned from the pool deck during competition. |
| | 7.11 | Each club is expected to leave the area they occupy during competition in a clean and tidy state at the end of the day. |

| | | |
|---|---|---|
| | 7.12 | Local regulations applied by the venue will apply to all competitions. Clubs should always abide by these. |
| 8 | **Data Management and photographic permission** | |
| | 8.1 | By submitting an entry, entrants are accepting that entries will be processed using a computer system. Entrants may request that details are not displayed on the web site but need to be aware that entry confirmation and results are not made available in any other form. |
| | 8.2 | By submitting an entry, entrants are accepting that their photographs may be taken and used to promote the sport by Sussex County ASA, and/or made available for download and purchase. All photography will conform to the "Swim England Photography and Photographing Swimmers Policy". Swimmers or parents of swimmers under 18 years of age on the day of competition have the right to withhold consent, by completing a form to be made available for download before the closing date of the competition. |
| 9 | **Expenses policy** | |
| | 9.1 | Sussex County ASA offer expenses to all appointed volunteers supporting this competition in accordance with the published expenses policy. The policy governing expenses is published on the county website at https://www.sussexswimming.org/get-involved/expenses/ |